

# National Pan-Hellenic Council and Unified Greek Council

## Recruitment and Membership Intake

### Policy and Procedures

#### Recruitment

Chartered fraternities and sororities under the auspices of the NPHC and UGC are allowed to recruit on campus under the guidelines of formal recruitment as regulated by Towson University and the chapters' respective local and national governing bodies.

Recruitment of University freshmen is a privilege regulated by the Chapter Assessment Program (CAP). A chapter's national organization must approve, and the chapter must be Gold, Silver or Bronze to recruit first semester freshmen students.

**The Coordinator of Fraternity and Sorority Life will determine the dates for recruitment and membership intake.**

Chapters may only recruit and offer membership to full-time undergraduate students who have registered on-line at:

<https://spreadsheets.google.com/viewform?hl=en&pli=1&formkey=dHlhUIRIMIJYdWRHdG56cjVqTmdCY2c6MQ#gid=0> . All potential new members are required to fill out and submit this form to be eligible to participate in recruitment even if you do not take them. During every day of recruitment/rush, a laptop is required at a sign-in table in your room for potential new members to register. Please make sure that every person you speak to is registered. Registering on-line is non-binding.

Prospective new members must:

1. Register for recruitment after the interest meeting and **before** any additional contact with the fraternity/sorority chapter.
2. Be approved by the Coordinator of Fraternity and Sorority Life.
3. Attended the mandatory official information/interest meeting (rush) for the fraternity or sorority that they wish to join.

Once the chapter has identified those members who have completed the on-line registration, the chapter president must **complete the Intake Petition Form** and submit it to the Coordinator of Fraternity and Sorority Life for approval. No members may be taken unless this occurs. By registering, a student releases their grades to the University Scholarship Chair and the Office of Fraternity and Sorority Life.

A chapter and/or individual chapter members who have initiated an underground/ghost member is in violation of University policy and charges may be brought against the organization, and/or individual chapter members through Towson University's Office of Student Conduct and Civility Education. An underground/ghost member is an individual who was not approved for membership by the Towson University and/or the corporate headquarters of the fraternity/sorority. The organization's corporate headquarters will be notified as well.

The Coordinator of Fraternity and Sorority Life must be notified in writing of any recruitment related activities that occur outside of the formal recruitment period. **Notification must be given at least two (2) weeks before such events occur.** Such recruitment activities include but are not limited to: **interest meetings** (recruitment or informational seminars / rush), **interviews**, **membership intake programs**, **new member coming out shows**, etc.

## **FORMAL RECRUITMENT ACTIVITIES**

### **Meet the Greeks**

Meet the Greeks is a part of the Towson University Greek Community open recruitment programs. Meet the Greeks (formal or informal) may occur several times during the fall and spring semesters. Recognized multicultural chapters are encouraged to participate. Guests at the formal Meet the Greeks program are allowed to visit each of the fraternity or sorority tables where the fraternity or sorority members introduce themselves and briefly discuss their purpose and activities. Information regarding any mandatory chapter interest meetings will be provided by the individual chapters.

### **NPHC Forum**

NPHC Forum is a part of the Towson University open recruitment programs. The NPHC Forum may occur several times during the fall and spring semesters. Guests at the formal NPHC Forum program are allowed to visit each of the fraternity or sorority tables where the fraternity or sorority members introduce themselves and briefly discuss their purpose and activities. Information regarding any mandatory chapter interest meetings will be provided by the individual chapters.

**All active NPHC chapters on campus must participate in the NPHC Forum.**

### **UGC Forum**

UGC Forum is a part of the Towson University Greek Community open recruitment programs. The UGC Forum may occur several times during the fall and spring semesters. Guests at the formal UGC Forum program are allowed to visit each of the fraternity or sorority tables where the fraternity or sorority members introduce themselves and briefly discuss their purpose and activities. Information regarding any mandatory chapter interest meetings will be provided by the individual chapters.

**All active UGC chapters on campus must participate in the UGC Forum.**

### **Disseminating Interest (rush) Meeting Information**

All NPHC and UGC Chapters must:

1. Post Flyers in the University Union

2. Post Flyers in the West Village Commons
3. Have flyers stamped by SGA and HRL and posted in all freshman dorms.
4. Posted on the Towson.edu/GoGreek website.
5. Posted on events.Towson.edu
6. Provide a flyer to the Coordinator of Fraternity and Sorority Life.
7. Copies of all flyers must be give to the Coordinator of Fraternity and Sorority Life.

### **Chapter Interest Meetings**

Chapters who are participating in recruitment and or rush must hold an interest or rush meeting during the formal recruitment period.

**It is mandatory that students attend the official information/interest meeting for the fraternity or sorority that they wish to join. Attendance sheets must be turned in to the office of Fraternity and Sorority Life after events.**

Students have the option to attend more than one information/interest meeting.

Those chapters', whose national headquarters prohibit them from participating in the Towson University Information/Interest period, must adhere to the following, **no less than 14 days before their recruitment activity:**

1. The sponsoring Greek chapter must provide written notification to the Coordinator of Fraternity and Sorority Life.
2. The written notification must include the name of the sponsoring organization along with the date, time, and location of the meeting.
3. The sponsoring Greek chapter must give the Coordinator of Fraternity and Sorority Life, an electronic copy (PDF, JPEG, GIF, etc...) of all advertisements/flyers for the recruitment activity to be posted on the Towson University website.
4. The sponsoring Greek chapter **must** post their advertising for the recruitment activity in the following locations (these locations are consistent with the postings for formal recruitment and interest week):
  - A. Post Flyers in the University Union
  - B. Post Flyers in the West Village Commons
  - C. Have flyers stamped by SGA and HRL and posted in all freshman dorms.
  - D. Posted on Towson.edu/GoGreek website.
  - E. Posted on events.Towson.edu
  - F. Provide a flyer to the Coordinator of Fraternity and Sorority Life.

### **New Member Education (Pledge) Period**

The new member education (pledge) period for fraternities and sororities may not be longer than six (6) weeks in the fall and seven (7) weeks in the spring. The Coordinator of Fraternity and Sorority Life will determine the dates for recruitment and membership intake.

Any chapter that exceeds the six (6) week (fall) or seven (7) week (spring) new member education (pledge) period will be in violation of University policy, and charges may be brought against the organization, and/or individual chapter member(s) through the Towson University's Office of Student Conduct and Civility Education.

If a chapter plans to initiate new members during a given semester the chapter must provide the Coordinator of Fraternity and Sorority Life:

1. With the new candidate's initiation dates.
2. Dates of when their initiation period is to begin and end.

### **New Member Presentation / Neophyte Show**

A New Member Presentation/Neophyte show must occur within seven (7) days of the official initiation of the new members. No organization will be permitted to present its new members after the seven (7) day period. A representative from the Office of Fraternity and Sorority Life must be in attendance. All reservations must be made through ECS.

A New Member Presentation / Neophyte show, **cannot be scheduled to begin after 9:30pm. All shows must start within 30 minutes of the advertised start time, or the show will be cancelled.**

NO PROBATE SHOWS

### **Hazing**

The National Pan-Hellenic Council, the Unified Greek Council, national offices of local affiliate chapters, and the Towson University have a "zero tolerance" approach to hazing. In addition, any form of hazing is against Maryland State Law.

[www.towson.edu/gogreek](http://www.towson.edu/gogreek)