

# CONSTITUTION OF THE TOWSON CONSERVATIVES

## TOWSON UNIVERISTY

### PREAMBLE

We the people, students, and scholars of Towson University, in order to for a more politically informed and involved campus, declare the establishment of the Towson Conservatives. The objective of the Towson Conservatives is to bring people together to share and promote the ideology, principals, and thoughts of true Conservatism.

### Article I.

As of October 1<sup>st</sup>, 2008, the Towson College Republicans will be known as the Towson Conservatives.

### Article II.

Membership to the Towson Conservatives will be open to all undergraduate, fee paying students with at least a 2.0 GPA. Faculty, staff, and alumni may be members but without voting and office holding privileges.

### Section 1

The executive Board will consist of the following

1. President
2. Vice President
3. Treasurer
4. Secretary
5. Advertising Director

### Section II

The duties of the President will be:

1. To head all meetings and attend or participate in all activities and events
2. To keep order and civility at all meetings.
3. To act as chief liason to the Student Government association and other organizations.

4. To appoint members to post in order to assist in the President in better fulfilling the duties of the President with the approval of 2/3 majority votes of club members present at the meeting.
5. To be responsible for reserving meeting rooms and events and for general meetings.

### **Section III.**

The duties of the vice president will be:

1. To assume responsibilities of the President in the event of absence.
2. To assist the President during meetings
3. To be responsible for relaying the information discussed among other officers.
4. To fulfill the responsibilities of the Treasurer when absent
5. To act as the chief liaison between the Towson Conservatives and the Leadership Institute.

### **Section III.**

The duties of the Secretary will be:

1. To assume the responsibility of any written correspondence dealing with the Towson Conservatives and Towson University.
2. To be responsible for giving the Student Government Association proposed Constitution revisions.
3. To take minutes at every meeting
4. To read minutes of the previous meeting when deemed necessary.
5. To have an agenda available within twenty-four hours of the next meeting.
6. To be responsible for taking written attendance during the meeting.
7. Tot properly (construct or type) all documented paper work dealing with the Towson Conservatives of Towson University.

### **Section V**

The duties of the Treasurer will be:

1. To keep a running ledger of all finances with the Towson Conservatives of Towson University.
2. To collect money from fund raisers
3. To maintain all records of the bank accounts.
4. To be responsible for depositing and withdrawing money, one non officer will be present at all deposits and withdraw with accounts dealing with the Towson Conservatives of Towson University.
5. To maintain inventory of all equipment and supplies belonging to the Towson Conservatives of Towson University.

## **Section VI**

The duties of the Advertising Director will be:

1. To be responsible for advertising of all events and activities that are deemed important to Towson Conservatives and the student body of Towson University.
  2. To coordinate flyers, posters, pamphlets, banners, and electronic advertising so they are approved for placement.
  3. To be responsible for putting up advertisements
  4. To understand Student Government Association and Towson University policies about advertising.
5. Make sure website is up to date

## **Article IV**

### **Section I**

Officer qualification:

1. Any undergraduate, fee paying member with a 2.5 GPA who has been in the Towson Conservatives for at least one semester may run in elections.
2. Elections will be held on a specified date in April .
3. Elections will be held once a year.
4. Simple majority is needed for the election of office. If no person receives majority, then the top two candidates will have a run off election.
5. Each member will vote in private, on paper, simply writing the candidates name.
6. No academic year will end without a mandatory meeting for elections.

## **Article V**

### **Section I**

Impeachment

- A. Any officer not fulfilling his/her duties will be deemed to have submitted his/her resignation and will be notified by the Officers Council in writing. Within one week of notification, the officer in question must schedule a meeting with the Officers Council to discuss the charges in question. Otherwise, the office of the officer in question will be declared vacant. The Officers Council will consist of three non officers in good standing with the Towson Conservatives.
- B. Any officer guilty of any behavior unbecoming to his/her office of the organization, will be subjected to removal by formal means that follow:
  1. Formal charges against the accused must be made by an active member of the Towson Conservatives.
  2. A 2/3 majority vote of all members present at the meeting is needed to remove the accused from his/her office.

## **Section II**

### **Sucession**

In the event of the resignation or impeachment of the President, the Vice-President will assume the position until the next election. If for some reason the vice-president cannot fulfill the duties of the office, the responsibilities will go to the treasurer and to the secretary and so forth. The positions will follow a chain of command.

## **Section III**

### **Leave of Absence**

Towson Conservatives members may file a petition in writing for leave of absence for the semester through the executive board. Though a leave of absence is not preferred, there are actions which must be followed. While an officer may be on leave, they must appoint another officer in the Towson Conservatives to fill their post until they return. Contact with updates to the Towson Conservatives is preferred. The following will be valid matters for filing a leave of absence:

1. Health
2. Work
3. Family concerns
4. Study aboard
5. Internship
6. Or in the event of other extenuating circumstances.
7. If needed, a Towson Conservatives member will contact the executive board within thirty (30) days in order to file an extension. While on leave of absence, the member is considered an active member. A leave of absence will be no longer than thirty (30) days or longer than on semester.

## **Article VI**

### **General Meetings**

Official meetings will be held once a week. These dates will be determined at the last meeting of the previous semester by the organization. Separate Executive Board meetings may be planned whenever needed, as long as they do not interfere with the general weekly meeting. During the semester recesses there will be no required meetings. In the event that a meeting must be canceled, a notice must be sent to members through email, telephone, or text messaging at least four hours before the meeting. All group business or voting on the Towson Conservatives of Towson University, must be conducted at the general meeting. Business may also be talked at the Executive Board meetings as well.

## **Article VII**

### **Expenditures**

Any and all expenditures dealing with official Towson Conservative business can only take place with prior approval with majority vote by club members. All spending must be done by check with the signature of the President and Treasurer with one non-officer in presence of verification of the signatures. The treasurer must report any expenditures at the next general meeting. The Towson Conservatives are also responsible for fund raising the certain percentage determined by the Student Government Association.

### **Article VIII**

#### **Budget**

The Towson Conservatives expenditures will not exceed the money that is in the bank account. No loans will be given out to any other interest group affiliated with Towson University. No loans will be given out to individuals as well. The funds for Towson Conservatives will be used strictly for Towson Conservatives of Towson use.

### **Article IX**

#### **Revision of the Constitution**

All revisions of the Constitution need a 2/3 majority vote by present club members at the general meeting. Any club member has the right to make suggestions to revise the Constitution. All revisions to the Constitution need the approval of the Student Government Association of Towson University before being enacted. Done in the general 2/3 majority consent by the members of the Towson Conservatives on September , 2008, this Constitution will be enacted until so forth.