

TOWSON UNIVERSITY
DEPARTMENT OF NURSING



Undergraduate Registered Nurse Completion Program (RN to BS)
Admissions Application

Registered Nurse Completion Program (RN to BS)

NURSING APPLICATION ELIGIBILITY:

Applicants must apply to both the Undergraduate Admissions Office and to the Department of Nursing at Towson University. A minimum cumulative GPA of a 2.50 is required. If you have more than one grade below a C, you have more than two repeated courses, or any of your college courses are older than 10 years, your application will only be reviewed under the Individual Admissions Policy. Further instructions follow.

NURSING APPLICATION PROCEDURE:

All application materials must be postmarked by the application deadlines. Incomplete application packages will not be considered for admission. It is the applicant's responsibility to make certain all required documents are submitted to the department of nursing admissions coordinator office. Incomplete applications or those improperly filed are subject to cancellation.

NURSING APPLICATION DEADLINES: January 15th = Fall Semester

August 15th = Spring Semester

**RN to BS applications may be accepted after the deadlines based on space availability.

REQUIRED APPLICATION MATERIALS:

- Part I: Campus Selection, General Data, Education, Demographics**
- Part II: Prerequisite Form, Checklist for Applying, Signature of Applicant**
- Implications of Criminal Convictions Form, signed and dated.**
- Non-refundable nursing application fee of \$50.00. A personal check or money order for \$50.00 payable to Towson University must accompany your nursing application. Please make sure the applicant's name appears on the check or money order. Cash will not be accepted!**
- Official Hardcopy Transcripts from all colleges or universities attended must accompany your Nursing Application Form. Transcripts must include grades for the most recent course work completed including summer or winter course work. Unofficial copies, electronic copies or copies from any other University departments will not be accepted.**
- Test of Essential Academic Skills V (TEAS) official transcript. You must take the TEAS V as part of the application process. Other versions of the TEAS will not be accepted. The score received on the test will be included in the selective admissions process. If you do not participate in the TEAS V, your application will not be evaluated. Applicants are not permitted to take the TEAS V more than twice. Visit the official TEAS V page at ATI Testing <http://www.atitesting.com/Home.aspx> for instructions about test registration, fees and testing center locations.**
- A copy of your current RN License**
- Copies of course descriptions for all prerequisite courses taken out-of-state (You can often access college catalogs online from your college website).**
- Submission of the University Admissions Application. Transfer students and Second Bachelor students must apply to both Towson University and the Nursing Department. Please note there are two required applications with two separate deadlines. Make sure to submit a Towson University application along with separate official transcripts to the Undergraduate Admissions Office prior to their application deadlines. If you are admitted to the nursing program, it is your responsibility to fully complete the undergraduate admissions process to begin the program. Please contact Undergraduate Admissions for more details (410-704-2113).**

ALL STUDENTS, INCLUDING THOSE CURRENTLY ENROLLED AT TOWSON UNIVERSITY AND TRANSFER STUDENTS ARE CONSIDERED ON A COMPETITIVE AND SPACE AVAILABLE BASIS. DECISIONS REGARDING ACCEPTANCE TO BEGIN THE NURSING PROGRAM ARE MADE ACCORDING TO CUMULATIVE GPA FROM ALL INSTITUTIONS ATTENDED AND WITH CONSIDERATION OF THE OVERALL ACADEMIC RECORD AND TEST SCORES.

INDIVIDUAL ADMISSIONS POLICY
(only for those who do NOT meet admissions requirements)

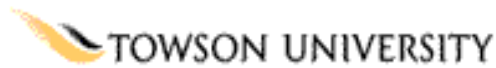
You **MUST** apply for admission under the Individual Admissions Policy **if any of the following pertains to you:**

- **Have more than 1 grade below a 2.00 (C) in general education courses or prerequisite courses**
- **Have repeated more than 2 courses**
- **Have any college course work older than 10 years**

Applicants who do not meet the admissions criteria may still be considered for admission under the Individual Admissions Policy. To be considered, the individual must demonstrate the ability to be successful in a rigorous academic curriculum through a recent strong academic performance in relevant course work. Applicants who wish to be considered under this policy must submit, with the application, supporting materials making a *specific, personalized case* of why the applicant deserves acceptance into a *rigorous academic program*. Submitted materials must include:

- ◆ A *typed* and *signed* written request for consideration, which is a formal statement asking for consideration to be accepted into the nursing program.
- ◆ *Two* letters of recommendation, *typed* on **letterhead** and *signed*, from a professor or academic advisor. Students are encouraged to submit a 3rd letter from a boss or supervisor, but the first two **MUST** be academic references.
- ◆ A personal statement with supporting materials explaining why the applicant deserves special consideration, why his or her qualifications do not meet stated criteria, and why a career in nursing is a life goal for him or her. This **MUST** also be *typed* and *signed* by the student.

Materials submitted should contain *very specific and compelling information* to warrant special consideration. This additional material must accompany the required application materials stated above in order to complete your file for review.



DEPARTMENT OF NURSING

Application for Admission: Registered Nurse Completion Program- Part I

Indicate the program location and semester in which you are applying. Please choose ONE location.

Towson University-Main Campus
Towson, Maryland

Towson University-USM Hagerstown Center
Hagerstown, Maryland

Fall/Spring _____ Year _____

Fall/Spring _____ Year _____

January 15 is the deadline for entrance into the Fall semester

August 15 is the deadline for entrance into the Spring semester

General Data

Name
Last First Middle Previous

Address (permanent)
Street
City/State/Zip Code

Address (temporary)
Street
City/State/Zip Code

Cell telephone # _____ Home Telephone # _____

Social Security # _____ E-mail _____ Towson Student ID # _____

Education

Table with 4 columns: Colleges/Universities Attended, City & State, Dates Attended or Year Graduated, Degree Earned

Have you ever applied to the Nursing Major at Towson University? [] Yes (when? _____) [] No

Do you currently hold an active unencumbered Maryland or compact RN license? [] Yes [] No

Current place of employment _____

Demographics

The Department of Nursing is asked to describe the racial, ethnic and gender backgrounds of our students. This information is not used to determine eligibility for admission.

Are you of Hispanic or Latino origin? Yes or No Male or Female

What is your race? Circle one or more of the following categories

- Ethnic Group: International (in US on temporary Visa), American Indian/Alaska Native, Hispanic/Latino, White, Black/African, Native Hawaiian/Other Pacific Islander, Asian, Other

Application for Admission: Registered Nurse Completion Program - Part II

Towson University
Department of Nursing
RN to BS Nursing Major Prerequisites

A minimum cumulative GPA of a 2.50 is required. Listed below are the three prerequisite courses that must be completed successfully before receiving full admission to the RN Completion program. Attach course descriptions for all prerequisites completed at out-of-state institutions.

| Towson University Course | Course Title & Number | College/ University where taken | Date Completed | Credits | Grade | Staff use |
|---|-----------------------|---------------------------------|----------------|---------|-------|-----------|
| <p>BIOL 215 Foundations of Microbiology (4 cr.) Pathogenesis of bacteria and viruses, their interactions with the human body, & methods of treatment and prevention. Three lab hours per week. Recommended for Health Science Majors. Prerequisite: BIOL 190</p> <p>***OR***</p> <p>BIOL 315 Medical Microbiology (4 cr.) Pathogenesis of bacterial, viral, rickettsial and flungal diseases with emphasis on medically important bacteria and microbiological techniques. Recommended for students pursuing a career in medical sciences. Prerequisites: BIOL 190 or 201 & CHEM 111 or 106 (may be taken concurrently). Either this course or BIOL 318 - but not both - may count toward Biology Major or M.S. degree in Biology.</p> | | | | | | |
| <p>CHEM 106 Chemistry for Allied Health Professions II (4 cr.) An introduction to organic and biochemistry using a functional group approach; physical and chemical properties and typical reactions of organic compounds; composition and properties of lipids, carbohydrates, proteins, and nucleic acids, and the role of enzymes, vitamins, and hormones. The lab introduces the student to simple techniques of synthesis and analysis, including chromatographic and chemical methods. Three lecture hours and one 3-hour lab. Prerequisite: CHEM 105.</p> | | | | | | |
| <p>HLTH 331 Nutrition for Health Professionals (3 cr.) An in-depth study of chemical nature and utilization of nutrients; the composition, digestion, & absorption of foods, and the normal nutritional requirements of the human body. The focus of the course is nutrition and health, and nutrition and disease. Prerequisite: CHEM 105 & BIOL 190.</p> | | | | | | |

A Statistics course is needed prior to enrolling in Professional Nursing II: Research. If you have previously completed a statistics course, please complete below.

| | | | | | | |
|---|--|--|--|--|--|--|
| <p>Math 231 Basic Statistic (3 cr.) Frequency distributions and graphical methods, percentiles, measures of central tendency and variability, probability emphasizing binomial and normal distributions, sampling distributions, point and interval estimation, one and two sample hypothesis tests, simple linear regression. MINITAB or an equivalent computer package is introduced as a computational tool. Practical applications of statistics. Prerequisite: MATH 111 or Math 115 or equivalent. \$25 lab/class fee</p> | | | | | | |
|---|--|--|--|--|--|--|

Checklist for Applying (please initial each statement)

_____ I have completed **Part I: Campus Selection, General Data, Education, Demographics**

_____ I have completed **Part II: Prerequisite Form, Checklist for Applying, Signature of Applicant**

_____ I have included the **Implications of Criminal Convictions Form, signed and dated**

_____ I have submitted the **non-refundable application fee of \$50.00, a personal check or money order for \$50.00 payable to Towson University. Please make sure the applicant's name appears on the check or money order. Cash will not be accepted!**

_____ I have submitted **official hardcopy transcripts from all colleges or universities attended. Transcripts must include grades for the most recent course work completed including summer or winter course work. Unofficial copies, electronic copies, or copies from any other University departments will not be accepted.**

_____ I have requested the **Test of Essential Academic Skills V (TEAS) official transcript to be sent to the Department of Nursing Admissions and Retention Coordinator Office. Other versions of the TEAS will not be accepted.**

_____ I have included a copy of my **current RN License.**

_____ I understand that **acceptance and enrollment as a Towson University student is required to begin the nursing major. You must apply, receive admission and fully complete the Towson University Undergraduate Admissions process meeting all respective deadlines.**

_____ I have included **all materials under the Individual Admissions Policy if applicable to my application.**

_____ I understand it is the **applicant's responsibility to ensure all required application materials have been received by the Department of Nursing Admissions and Retention Coordinator. Incomplete files will not be reviewed by the admissions committee.**

I verify that the above information is accurate and correct.

Signature of Applicant _____

Date _____

Please return completed application,
postmarked by January 15 for Fall semester admission
or August 15 for Spring semester admission, to:

**Ms. Brook Necker
Admissions & Retention Coordinator
Department of Nursing
Towson University
8000 York Road
Towson, MD 21252-0001
(410) 704-4170
bnecker@towson.edu**



Towson University Department of Nursing
Notice of Possible Implications of Criminal Convictions

The laws in all states require that persons practicing nursing be licensed as a condition to performing the duties and responsibilities of the occupation. These laws generally permit a licensing board or agency to deny a license or to revoke, or suspend a license or to reprimand a licensee if they are convicted or plead guilty or nolo contendere to a felony or other specified crime. In the event you have a criminal record, the University urges that you timely inquire of the applicable state licensing authority of the effects if any, of your criminal record on eligibility for licensure before you make your decision to apply for or to accept admission to the University in the Nursing program.

The Nursing program also requires that you successfully complete certain clinical courses. These courses are generally offered at off-campus sites including hospitals or other institutional settings that are not part of the University. These clinical sites may require that you disclose whether you have a criminal record or that you submit to a criminal background investigation, as a condition of your participation in the clinical experience. The University shall have no obligation either to refund your tuition, or to otherwise accommodate you in the event your criminal record renders you ineligible to complete required clinical courses.

“I acknowledge that I have read the above paragraphs relating to the possible consequences of having a criminal record, and that I understand the effects a criminal record may have upon my eligibility to complete the requirements of my major and my eligibility for licensure.”

Printed Name _____ Date _____

Signature _____