



TAX FILING INFORMATION FOR NONRESIDENT ALIENS[®]

1) You will first be sent yearend tax reporting forms by mail from the **State of Maryland** or another employer.

Scenario	Tax Report Form	Date to be sent	Publications
<ul style="list-style-type: none"> If you worked in previous year To request duplicate W-2: <ul style="list-style-type: none"> http://compnet.comp.state.md.us/cpb/ Telephone: 1-410-260-7964 From Chartwells <ul style="list-style-type: none"> Request by e-mail: payrolltaxdept@compass-usa.com Telephone: 1-888-295-7206. Choose option "Payroll/W-2 Forms". 	<ul style="list-style-type: none"> Form W-2 Name appears on lower left hand corner)	January 31	Publication 519 U.S. Tax Guide for Aliens
<ul style="list-style-type: none"> If you had a tax treaty 	<ul style="list-style-type: none"> Form W-2 	January 31	Publication 901 U.S. Tax Treaties
	<ul style="list-style-type: none"> Form 1042-S 	March 15	
<ul style="list-style-type: none"> If you had a taxable scholarship (you would have been notified by NRA Tax Office & a charge placed on your account) 	<ul style="list-style-type: none"> Form 1042-S 	March 15	
<ul style="list-style-type: none"> If you were on OPT 	<ul style="list-style-type: none"> Form W-2 	January 31	

2) You may also receive some other tax-reporting forms from financial institutions:

Scenario	Tax Report Form	Date to be sent
<ul style="list-style-type: none"> If you had an interest-bearing bank account & the interest was required to be reported as income 	<ul style="list-style-type: none"> 1099 – DIV (dividend income) 1099 – INT (interest income) 1099 – B (brokerage transactions ex: stock) 1099 – MISC (miscellaneous income) 	<ul style="list-style-type: none"> January 31

3) Once you have all tax-reporting forms, you may be required to file 2 tax returns:

Type of Return	Filing Deadline	Required Forms	Filing Requirement	How to File
1. Federal Tax Return (Internal Revenue Service) <ul style="list-style-type: none"> If you worked 	April 15	<ul style="list-style-type: none"> Form 1040NR-EZ or 1040NR Form 8843 	<ul style="list-style-type: none"> If you earned more than \$3,400 If you earned less than \$3,400 and tax withheld 	<ul style="list-style-type: none"> CINTAX via Glacier Can only sent by mail per IRS
<ul style="list-style-type: none"> If you did not work 	June 15	<ul style="list-style-type: none"> Form 8843 For Item #10: ISSO, Towson Univ. 8000 York Road Towson, Maryland 21252; T. 410-704-2421	<ul style="list-style-type: none"> All students in F1 or J1 status 	<ul style="list-style-type: none"> CINTAX via Glacier Contact NRA Tax Office for access code Can only sent by mail per IRS
2. Maryland Tax Return <ul style="list-style-type: none"> If you worked 	April 15	<ul style="list-style-type: none"> Form 502 or 503 Use worksheet to determine which one	<ul style="list-style-type: none"> If you earned more than \$9,350 If you earned less than \$9,350 and tax was withheld (Box 17 on W-2) 	<ul style="list-style-type: none"> Electronic filing