

Welcome to the Towson University Child Care Center

The following information is needed to complete your child's file and should be returned to the front office. These forms are required by the Maryland State Department Office of Child Care. Please return the necessary information prior to your child's enrollment date. The forms may be mailed or faxed to the following address and/or fax number.

**Towson University
University Child Care
8000 York Road
Towson, Maryland 21252**

**FAX Number: 410-704-3771
Phone Number: 410-704-2652**

- Health Inventory** (form OCC 1215, Revised 06/08)
 - Part I should be completed and signed by the parents and Part II should be completed and signed by the Pediatrician.

- Immunization Requirements**
 - Age appropriate requirements for children enrolled in Child Care Programs. Please keep for your records.

- Emergency Form** (form OCC 1214)
 - Only the individuals listed on this form will be permitted to drop-off and pick-up your child. Form needs to be initialed annually by the parents.

- Medication Order Form** (form OCC 1216, Revised 06/08)

- A Parent's Guide to Regulated Child Care**
 - Please fill in your child's name, sign, and date the perforated form. Return the signed and dated form to our front office.

- Child Care Enrollment Form**
 - The meals that we serve are: breakfast, AM snack, and PM snack. Form needs to be initialed annually by the parents.

- Child Information Form**
 - Form needs to be completed by the parents. Form will be given to child's lead teacher, for his/her use only.

- Parent Schedules**
 - Please fill out even if you are not a parent who is a Towson University student. Non-student parents should fill out back of the form.

- Health Care Advisory Information**
 - Please keep for your records. Stapled