



UNIVERSITY CURRICULUM COMMITTEE

September 12, 2011
Minutes

Present: Professor Caronna, Ms. Childs (Admissions), Mr. Giordani, Professor Haines, Professor Johnson, Professor Lee, Professor Lobel, Dean McGinn, Ms. Miller, Dr. Nolan, Professor Zimmerman

AGENDA:

- 1) Ms. Miller moved and Professor Caronna seconded the motion that Professor Zimmerman be elected chair. He agreed, and the motion passed 7 – 0 – 0.
- 2) Review of Minutes of May 9, 2011: Professor Haines moved and Professor Lobel seconded the motion to approve the minutes; so approved, 6 – 0 – 0/
- 3) Review of the Annual Report: Professor Zimmerman announced that he planned to make the report more specific in places; Ms. Miller moved approval, and Professor Caronna seconded the motion. It passed 7 – 0 – 0.
- 4) The UCC is considering a new form: The Statement of Library Resources required to Support Courses and Programs. This form would ensure that the library has the resources to support any changes to programs. The Library Liaisons know the collections in their areas and can get cost estimates for additions. The Senate would have to act as a result. The form is needed, but the UCC worries that it will slow the curriculum process down even more:

Dr. Nolan will draft something that can be used at the department level, so that the departments ensure adequate library resources when they are constructing programs.

- 5) Proposed Changes by the Department of Accounting. The Department would establish 3-2 and 4-1 accelerated Bachelors/Masters programs to encourage a seamless transfer of accounting students. The registrar explained that the documentation needs to be rewritten to match other similar programs and a clean copy needs to be submitted to the UCC. The motion was tabled until September. – Professor Szendi

After discussion about the bachelor-to-masters degrees in general, Mr. Giordani moved and Professor Lee seconded approval for this program pending changes to the template, and a

sub-group (Professor Caronna and Mr. Giordani +?) will work on developing such a template. The motion passed 7 – 0 – 0.

- 6) Program Change Proposal from the Department of Family Studies and Community Development. Appropriate courses were moved from track requirements to department core requirements to meet the MHEC definition of a track. Two track names have been changed; one course (FMST 2XX) added; two (ECED210 & ECED315) moved from required to recommended; and one removed (FMST497). It is recommended that those pursuing the Leadership in the Nonprofit Sector Track consider a minor in Business Administration. Approval was tabled until September pending a clean copy including adjustment of unit credits. – Dr. Karen Eskow

Professor Zimmerman moved approval, and Professor Caronna seconded the motion, which passed 7 – 0 – 0.

- 7) Proposed Changes to the Major in the Department of Kinesiology to the Program in Athletic Training Concentration - Professor Nadelen

These changes must first pass the Academic Standards Committee. Mr. Giordani moved and Dean McGinn seconded the motion that action be tabled pending approval by the Academic Standards Committee.

- 8) Proposed Changes to the Major in the Department of Kinesiology to the Program in Exercise Science Concentration – Professor Kubitz

The department would like to add elective courses to broaden the choices for students in the major. Ms. Miller moved approval; Professor Lobel seconded the motion, which carried 7 – 0 – 0.

- 9) Program Change Proposal from the Interdisciplinary Studies Program regarding the International Studies Tracks vs. Concentrations – Dr. James DiLisio: These changes had been approved already.

- 10) Program Change Proposal from the Department of Electronic Media and Film to the Special Topics courses – Greg Faller

The department would like to split special topics courses into production or studies themes. Professor Caronna moved approval pending approvals of the new courses, and Ms. Miller seconded the motion. It carried 7 – 0 – 0.

- 11) Discussion of Forms C and D – Dr. Trainor

These forms need to be revised, as do the instructions for their use. A committee comprising Dr. Trainor, Professor Caronna, Mr. Giordani, and someone from Graduate Studies will make recommendations for changes.

- 12) Date of next UCC Meeting: October 10, 2011

Respectfully submitted,
Tracy Miller
Secretary