

**University Curriculum Committee
Annual Report
2009-2010**

A. Summary of year's activities

The University Curriculum Committee continued to review, change and approve new undergraduate programs. The following were approved.

1. The following program was approved. The essence is that there will be a BFA in Art and a BS/BA in Art. The BS/BA will consist of 60 credits, and the 2nd-level foundation courses will be used to screen students into the BFA; the BFA will then add an additional 21 units. Those changes were to the following tracks— 1) Web+Interactive Media Design Track BS/BA (60 Units) of the Art Major, 2) Web+Interactive Media Design Track BFA (81 Units) of the Art Major; 3) Digital Art and Design BFA Track of the Art Major, 4) Graphic Design Track BS/BA (60 Units) of the Art Major, 5) Graphic Design Track BFA (81 Units) of the Art Major, 6) Photo Imaging Track BS/BA (60 Units) of the Art Major and 7) Photo Imaging Track BFA (81 Units) of the Art Major.
2. The committee approved the following changes to the major in Business Administration. These changes, include a requirement that students complete Applied Calculus before admission to the major, a switch from ECON 306 to EBTM 306, removing International Business (MNGT 375) from the core, and adding Business Ethics and Sustainability (MNGT 482) into the core. In the Marketing Concentration of the Business Administration Major –The list of electives will include MKTG431 and 451 (one of which is required) as well as MKTG494 (Study Abroad). MKTG345 will be eliminated from the Marketing Certificate Program.
3. The proposed changes to the Management Concentration of the Business Administration major were approved and the number of elective courses was clarified.
4. The new major in Information Technology(IT) was approved. MHEC has approved the letter of intent, and the proposal contained letters of support from chairs of departments with which there might be overlap.
5. The addition of two History courses (HIST 160 and HIST 161) among the options for the Social Sciences Major was approved.
6. The following changes to the Foreign Languages major were approved. In the Spanish Secondary Education track, students would have an option to take either SPAN 407 or SPAN 408 and SPAN 306. German will require 6 credits of electives in the upper level, and Italian will require 9. The competency credits (in which students who pass with a C or better a language beyond the 101-level receive up to 6 credits for courses they skipped) will be eliminated. A new minor in Chinese was also approved.
7. The new minor in Meteorology was approved.
8. The proposed changes to the English major were approved. The requirement that one pre-1900 course in addition to Shakespeare was added to the Literature Track. The English Department will drop the World Literature Minor. A Combined Bachelor's in English and Master's in Humanities in the English Department was approved.

9. The following changes to programs of the Department of the Sociology/Anthropology and Criminal Justice were approved. Statistics will no longer be required in Anthropology; some elective courses were dropped.
10. The following changes to the Mathematics Minor with an Elementary Education Major of the Mathematics Department were approved. MATH 265 be required in lieu of MATH 267 [since MATH 265 is a prerequisite for MATH 267] and also that some upper-level courses that have not been taught in some time be dropped.
11. The addition of PHIL 330 to the Film/Video/Digital Media Track of the Electronic Media and Film Major was approved.
12. New Health Education Programs—The School Health-Teacher Education Concentration; the Community Health Education Concentration; and, A Dual Community/School Health Concentration, Health Science Department: The Public Health Track will remain as such; the Community Health Concentration has changed wording. Approved.
13. The following changes in Interdisciplinary Studies were approved. The name of the Classical Studies Minor in will change to Ancient Mediterranean Studies. A specific set of courses is listed for the minor. The addition of an Individually Designed Thematic Option Minor and the replacement of HIST 324 with GEOG 461 in the Latin American Studies Program were approved.
14. The new Public Health track in the Health Science major was approved with the caveat that the department seek MHEC approval as a concentration or let us know which courses they will remove if they want to keep it as a track with 24 credits or fewer.
15. The development of tracks in the Allied Health Program was proposed. A capstone course was added to each track; as was an ethics course unique to the track. It was moved that the changes be adopted subject to the change that each track have 18-credits.
16. The proposed changes to the Department of Mass Communication and Communication Studies (MCCS) were approved. The changes are to the structure of the Communication Studies major and to the minor, as well as to the Communication Studies Minor with Mass Communication Major. The change in the Minor in Mass Communication which exchanges six majors only courses for six other courses was approved. Also the proposed change to Journalism and New Media Track was approved. This track changes the language to clarify that students may take more than one Professional Skills writing course and switches some electives.
17. Proposed change in Music -- the change in terminology (from individual instruments to percussion) was approved.
18. The addition of a combined Bachelor's-Master's program in Women's Studies was approved unanimously.
19. The following changes to the Chemistry Major Programs were approved. In addition to adding an honors program, the Chemistry Department changed nomenclature to adhere to HEGIS codes and changed coursework to adhere to the ACS standards for the Professional Track.
20. The following changes to the Biology Major Programs were approved. The changes, mostly housekeeping, swapped some courses and changed electives and credit counts. The Secondary Education program has less BIOL and more PHSC, with a notation that students who fail to complete this track must complete one of the other tracks.

21. The proposal from the Dept. of Secondary Education of the College of Education to create a new program to prepare teachers to be certified for the middle grades (4-9) was approved.
22. The following change to the Internship of the Department of Elementary Education - Special Education Major was approved. Two 3-credit internships will be combined into one 6-credit internship for EESE students. They still would have the option to do separate ones.
23. The Certificate in MKTG in the Mass Communications major does not adhere to the MHEC definition. The UCC asked the Registrar resolve the issue with Professor Stump.

The university Curriculum committee approved the following changes in procedures and forms.

1. The University Core Course Certification Form has been updated.
2. A question was added to Form A (for new courses) as to whether PeopleSoft should be requested to enforce the provisions. Form A approved as amended.
3. A question was added to Form B (Changes in Existing Courses) as to whether PeopleSoft should be requested to enforce the provisions as well as new questions about mode of delivery and location. Form B approved amended.
4. A form for new programs, Form D was approved.
5. Honors College Curriculum Committee & Course Approval – Interim Dean Michael O’Pecko. Professor O’Pecko brought revised procedures to the approval of courses for the Honors College. The UCC decided that a seminar not carrying GenEd credit did not need to go through the Course Approval Reporting Subcommittee. Also a special topics Honors course not carrying GenEd credit does not need to go to the New Course Approval Committee.

B. Policy Reminders

1. Composition of standing committees. The four paragraphs below make the reporting committees part of the standard faculty election cycle and they will be added to the ByLaws of the UCC. This change was approved by the UCC and passed by the University Senate.
 - The Curriculum Committee shall have two standing sub-committees committees that handle designated curriculum matters and report back to the curriculum committee. These are the Course Approval Reporting Committee and the General Education Reporting Committee.
 - Both of these committees shall be composed of one faculty member from each of the colleges or schools with academic departments. These faculty members will be appointed for a three year term by the University President, upon nomination of the President of the Faculty Association.
 - The non-voting ex officio members of the Course Approval Reporting Committee shall consist of a representative of the Provost’s office, a representative of the Registrar’s office and a representative of the Admissions office.
 - The non-voting ex officio members of the General Education Reporting Committee shall consist of a representative of the Provost’s office, a

representative of the Registrar's office, a representative of the Admissions office, and a representative of Academic Advising.

2. Mr. Giordani updated the committee on the latest from MHEC about the difference between a track and a concentration. Essentially, a track is internal and has 24 or fewer substantially different credits; a concentration requires MHEC approval and has 25 or more credits.
3. Bob Giordani discussing MHEC definitions: There are some murky issues: 1) Art has a series of tracks; MHEC has said they would be concentrations, 2) EMF has concentrations that were not approved by MHEC (4 tracks were approved initially in 1999), 3) 10 departments have tracks of 25+ credits, 4) We can call a program with 24 or fewer credits whatever we want; we have tracks as small as 12 credits and 5) What about the certificates of MKTG in MCOM or PR in MKTG? If MHEC has a definition, may we continue to call them certificates?
4. The UCC adopted the following definition of a track: A track is a sequential arrangement of courses representing a specialized area of study within a program. A track requires between 18 and 24 units; 2/3 of the units should be unique to that track and distinguish it from the major, a concentration or another track. No course can be common to all tracks and concentrations within a major. A track will appear on the student's transcript as a Sub-Plan upon graduation.
5. Assistant Provost Horta-Hayden discussed efforts to streamline the curriculum approval system. A new website, Academic Program Approvals, is part of the Provost's site. The site currently defines the processes for: New Programs; Existing Programs Requiring Substantial Modification; Partnerships; and Closed Site Programs, which we offer on contract with an outside agency. Still to come: Existing Program Off-Campus and Online Programs. Dr. Trainer in Assessment is developing a database of all tracks, concentrations, areas of focus, etc.

C. Pending Work

NONE

D. Problems needing the attention of the Committee or the University Senate.

NONE

Submitted by
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Chair of the UCC