

Towson University PDS Summer Strategic Planning

1. PDS school(s): _____

Planning with individual school _____ or
Cluster _____ (please state which schools)

2. Dates of summer planning: _____

Full days _____

Half days _____

3. University PDS Liaison: _____

Please complete the attached forms and give them to Janet for your stipend,
by May 15, 2007. Your payroll form needs to be submitted **before** your workshop. *

4. Number of K-12 teachers involved: _____ *if you have names that
would be **great!** List them on back of this form*

Teacher summer workshop stipend per person per day or per hour _____
(determined by school system workshop pay)

Total amount of teacher stipends needed _____

5. Refreshment expenses: _____

(Use an \$8-\$10 range per person per day)

6. Supplies/material expenses if needed: _____

7. Will the school system contribute any of these funds? _____ Yes _____ No

If so, what amount? _____

8. Total cost that you request from TU: _____

Comments or questions:

* If any of your teachers teach a course for Towson, please notify Janet .

Please return by **May 15, 2007** to: Karen Schafer