



College of Health Professions
Criminal Background Check
Student Rights and Responsibilities

This form must be signed, dated, and returned to your Program Director prior to beginning course work in the College of Health Professions.

The various College of Health Professions programs require that students successfully complete clinical courses/internships. These courses are generally offered at off-campus sites, including hospitals, nursing homes, schools, or other settings that are not part of the university. These sites may require that you disclose whether you have a criminal record or that you submit to a criminal background investigation as a condition of your participation in the clinical internship experience. Depending on your clinical placement, you may therefore be required to complete a criminal background check, at your own expense. The university shall have no obligation either to refund your tuition or to otherwise accommodate you in the event your criminal record renders you ineligible to complete required clinical courses/internships.

In addition, upon completion or graduation from various programs, you may be required by state law to sit for certification exams or licensure which will allow you to practice your selected profession. At that time, you may be required to release your criminal record or have a criminal background check completed prior to sitting for the exam or prior to receiving a license to practice. A licensing board or agency is generally permitted to deny a license or to revoke or suspend a license or to reprimand a licensee if the applicant or licensee is convicted or has pled guilty or nolo contendere to a felony or other specified crimes. In the event you have a criminal record, the university urges that you make a timely inquiry of the applicable state licensing authority to determine the effects, if any, of your criminal record on eligibility for licensure or certification. Towson University shall have no obligation either to refund your tuition or to otherwise accommodate you in the event your criminal record renders you ineligible to complete certification exams or to receive licenses.

Towson University does not require a student to undergo a criminal background check. Any criminal background check completed is a voluntary action taken by the student, and any resulting information disseminated will be between the individual student and the clinical/internship placement site's coordinator, or in the case of licensure, between the student and a certification board. **If a student takes part in an on-campus placement, they are considered an employee of Towson University and they will be required to have a background check completed. If a student attends an off-campus placement in an educational setting where children are present, they will then be required, by that school or school district, to have a criminal background check completed.**

“I acknowledge that I have read the above three paragraphs relating to the possible consequence of having a criminal record, that I understand the effects a criminal record may have upon my eligibility to complete the requirements of my major, sit for a certification exam, and obtain licensure.”

Signature _____ Date _____