

Towson University
Campus Recreation Services
Sport Clubs Organization

Constitution
Figure Skating Club
Towson University

Article I - Name

The name of the club shall be the Towson University Figure Skating Club (TUFSC).

Article II - Purpose

The purpose of the Figure Skating Club is to:

- A. Give figure skaters the opportunity to continue skating after high school in a supportive environment of other skaters.
- B. Introduce the recreational sport of figure skating to those who have wanted to learn how to skate, or improve their skating abilities.
- C. Objectives
 - 1. Represent Towson University nationally during intercollegiate competitions.
 - 2. Promote Towson University through skating exhibitions and fundraising events.
 - 3. Promote figure skating throughout the Towson community.

Article III - Membership

A. All Sport Clubs Organization (SCO) members must be at least 18 years old or have the approval and signature from a parent or guardian, complete a liability waiver prior to participating and have health insurance.

B. *Full Participation:*

Towson University Full - time Undergraduate Students

Limited Participation:

The following people are eligible for limited participation within the SCO unless otherwise noted in SCO policy.

Towson University Part - time Undergraduate Students

Towson University Graduate Students

Towson University Alumni with membership fee

Towson University Faculty

Towson University Staff (excluding student staff)

SCO Approved Advisors

SCO Approved Coaches

These people are not eligible to:

Receive any financial assistance from the SCO

Become a club officer

Vote on club business

Article IV - Multiple Teams

- A. Members wishing to compete on behalf of the TUFSC will be considered Team 'A' ; members will be registered with United States Figure Skating, the governing body of the sport of figure skating in the United States. Team 'A' members will adhere to all rules of US Figure Skating. Team 'A' will represent Towson University at intercollegiate competition.
- B. Members who do not wish to compete will be part of Team 'B'; they do not have to be a registered member of US Figure Skating, but may do so later. Team 'B' will be comprised of recreational skaters, who may participate in all club events, excluding intercollegiate competition.

Article V - Meetings

- A. General meetings of the Figure Skating Club will be held weekly during the academic year or as necessary, excluding holidays and the week of spring break. Club meetings deemed necessary by the officers will be called at their discretion. The executive board will meet weekly with an assigned SCO Supervisor.
- B. All on ice skating practices will take place at Mt. Pleasant Ice Arena on Saturday mornings. Team 'A' members are required to attend at least one on-ice practice per week.
- C. All off ice practices will take place at the Mezzanine prior to the weekly on ice practices.
- D. All meetings will be announced through email/telephone to all members.
- E. There will be one general interest meeting held at the beginning of each semester.

Article VI - Executive Board

Officers are to follow all guidelines set forth by Towson University , Campus Recreation Services, Student Government Association and the Sport Clubs Organization. Four club officers will make up the executive board: President, Vice President, Treasurer, and Secretary, until further deemed necessary. All members of the executive board are recommended to attend SCO meetings.

* At least one member of the board must attend each meeting.

1. President

- a. serve as a liaison between the SCO and the US Figure Skating.
- b. Serve as the spokesperson for the club and officers.
- c. Keep the Assistant Director , Program Coordinator and assigned SCO Supervisor informed of all club activities.
- d. Will coordinate and schedule all club activities.
- e. Create advertising materials for the club.
- f. Serve as a contact for incoming/ interested student and any on-campus department or outside agency.
- g. Coordinate recruiting efforts.
- h. Attend all meeting called the Assistant Director and/or Program Coordinator.
- i. Register the club with US Figure Skating.
- j. Subscribe to the US Figure Skating list-serve.

2. Vice President

- a. Be moral leader of the club.

- b. Assist the President with all subscribed duties.
- c. Schedule ice time.
- d. Arrange ice shows/exhibitions with local arenas
- e. Find competitions for skaters to attend.
- f. Organize social functions.

3. *Treasurer*

of

- a. Must follow the guidelines set forth in the SCO Financial Policy.
- b. Keep a detailed ledger tracking all of the financial transactions the club.
- c. Collect and deposit dues.
- d. Keep a ledger detailing each member's financial obligations.
- e. Organize fundraisers
- f. Order/Purchase club items.
- g. Create a budget for each semester along with the President.
- h. Pay all club bills.

4. *Secretary*

- a. Distribute a club roster and phone/e-mail list.
- b. Take attendance at all club meetings and practices.
- c. Complete and send in all competition applications.
- d. Collect and make sure that all Team "A" club members have renewed their annual US Figure Skating memberships.
- e. Keep a file of all liability forms.

Article VI- Elections

- A. The terms of all executive board members will be for one semester.
- B. Any club member can nominate himself/herself, but another member must second this nomination.
- C. All present member may vote.
- D. A majority is needed to win each executive board position.
- E. Elections will be decided during the last weeks in November and April for the upcoming semester.
- F. If there is a tie between nominees, there will be another "tie-breaker" election. All members present, including new officers, may participate in this election; however, the participants running for the position may not participate.
- G. If a club officer decides to resign, elections will be held immediately to fill that position until the following elections.

Article VII- Impeachment

- A. Any member of the club can call for the impeachment of an officer.
- B. An agreement of 2/3 of all the members is needed to impeach an officer.
- C. Once impeached, this person can no longer be on the executive board.
- D. Elections will immediately take place to fill the empty position.

Article VIII-Funds

Refer to the SCO Financial Policy.

Article IX-Affiliations

- A. The Figure Skating Club will be affiliated with Towson University, the Campus Recreational Services (CRS) department, the Student Government Association (SGA) and the Sport Clubs Organization (SCO) and will abide by all respective policies/procedures.
- B. Team "A" members will have an affiliation with US Figure Skating, the United States Olympic Committee (USOC) and the International Skating Union (ISU).

Article X- Coach/Advisor

- A. All coaches must be able to show proof of membership and insurance to the Professional Skaters Association (PSA) that will be photocopied and kept on file with the club secretary.
- B. A coach will be sought when deemed necessary. He/She must follow all guidelines stated in the SCO Handbook. All coaches are subject to the approval of the Assistant Director and the Program Coordinator. The Figure Skating Club will determine the level of involvement of the coach.
- C. An advisor will be sought when deemed necessary. He/She must follow all guidelines stated in the SCO Handbook. All advisors are subject to the approval of the Assistant Director and the Program Coordinator. The Figure Skating Club will determine the level of the involvement of the advisor.

Article XI- Ratification

This constitution will be ratified by a 2/3 vote by the Figure Skating Club. Ratification is subject to Sport Clubs Committee (SCO) approval.

Article XII- Amendments

- A. Any member of the club may propose an amendment to the constitution.
- B. Amendments to this constitution may only be made by a 2/3 vote by the Figure Skating Club. All amendments are subject to SCC approval.

Adopted: February 2004

Revised: September 2004