

Constitution
Field Hockey Club
Towson University

Article I – Name

- A. The name of the club shall be the Towson University Field Hockey Club.

Article II – Purpose

- A. The purpose of the Field Hockey Club is to provide an outlet for any individuals who enjoy participating in the sport of field hockey by offering both competitive and non-competitive opportunities.

Article III – Membership

- A. All Sports Clubs Organization (SCO) members must be at least 18 years old or have the approval and signature from a parent or guardian, complete a liability waiver prior to participating and have health insurance.

- B. Full Participation:

* Towson University Full-Time Undergraduate Students

Limited Participation:

The following people are eligible for limited participation within the SCO unless otherwise noted in the SCO policy.

* Towson University Part-Time Undergraduate Students

* Towson University Graduate Students

* Towson University Alumni

* Towson University Faculty

* Towson University Staff (excluding student staff)

* SCO Approved Advisors

* SCO Approved Coaches

These people are not eligible to:

* Receive any financial assistance from the SCO

* Become a club officer

* Vote on club business

Article IV – Meetings

- A. Meetings are to be held once a week in Burdick Hall unless told otherwise. Additional meeting will be scheduled as seen fit by club officers.
- B. Regular meeting will be used to discuss upcoming team events like fundraisers, tournaments, games, etc. Specially scheduled meetings will be used to discuss sudden changes in plans for team events or deal with any problems that should arise. Practices will be held regularly upon approval

of the field requests. The practice times may change every semester.

- C. General meetings of the Field Hockey Club will be held weekly during the academic year or as necessary, excluding holidays and the week of spring break. Club meetings deemed necessary by the officers will be called at their discretion. The executive board will meet weekly with an assigned SCO Supervisor.

Article V – Executive Board

- A. Officers are to follow the guidelines set forth by Towson University, Campus Recreation Services, Student Government Association and the Sports Club Organization.

President:

- * To keep the Assistant Director, Program Coordinator and assigned SCO Supervisor informed of all club activities
- * To be a representative of the club to any on-campus department or outside agency
- * To attend all the meetings called by the Assistant Director and/or Program Coordinator
- * To coordinate and schedule all club activities
- * To organize all club meetings
- * To hold fair elections as often as the specific club constitution stipulates for new officers
- * To organize fundraisers

Vice President:

- * To assist the President in his/her duties when necessary
- * To assume the duties of the President in his/her absence
- * To submit to the Program Coordinator a liability form for each member
- * To oversee club equipment and purchase requests
- * To assist in holding fair elections as often as the specific club constitution stipulates
- * To organize fundraisers
- * To conduct all club meetings

Treasurer:

- * To maintain accurate club financial records
- * To submit to the Financial Supervisor all requests for purchasing items, acquiring advances, obtaining receipts, and renaming funds
- * To prepare and submit a club budget each semester
- * To organize fundraisers

Secretary:

- * To inform club members about upcoming meetings
- * To record the minutes of all meetings
- * To maintain club membership roster, records, and files
- * To create flyers and club advertisements

- * To check the club mailbox and the Single Club Request Binder in Burdick Hall Room 150, and contact all interested participants
- B. Additional officers may be added as needed.
These include, but are not limited to:
Team Captain, Secretary, Equipment Manager, Team Representative, etc.
 - * If a club has multiple teams, the executive board for that club MUST include a team representative that reports to the club officers.
- C. A vacancy in office or the inability of an officer to perform his/her assigned duties will result in the holding of a new election for that particular position.

Article VI – Elections

- A. A term is one year in duration. It begins in the spring and lasts through the fall. An officer can hold an office until he/she is voted out or decides to step down.
- B. A candidate can nominate him or herself for office or be nominated by others.
- C. Elections will be held annually during the first week in December by a secret ballot.
- D. In the event of a tie each of the previous officers' votes will count as two.

Article VII – Funds

- A. Refer to the SCO Financial Policy

Article VIII – Committees/Divisions/Multiple Teams

- A. Multiple Teams will be created in the event that there are more than 40 members at any time. The teams will be referred to as the Gold and Black teams.
 - Gold Team:
 - * Will consist of the most athletic, talented, dedicated, cooperative, and sportsmanlike members.
 - * It will be the primary traveling team.
 - Black Team:
 - * Will be less competitive than the Gold Team and will be comprised of those members who cannot regularly attend all practices, and are newer to the sport of field hockey.
- Teams will be decided by the Executive Board each semester. New members will be evaluated by the Executive Board the first week they join and added to the team deemed appropriate.
- Teams will be decided on the basis of the following criteria:
- * Attendance to all team events
 - * Knowledge pertaining to the game of field hockey

- * Passing/Hitting Ability
- * Dribbling/Stick Skills
- * Club Cooperation
- * Athletic Ability
- * Sportsmanlike conduct

Article IX – Affiliations

- A. The field Hockey Club is affiliated with the National Field Hockey League (NFHL) and the United States Field Hockey Association (USFHA).
- B. The Field Hockey Club will be affiliated with Towson University, the Campus Recreation Services (CRS) department, the Student Government Association (SGA) and the Sports Clubs Organization (SCO) and will abide by all respective policies/procedures.

Article X – Coach/Manager and Advisor

- A. A Coach/Manager shall be sought when deemed necessary. He/She must follow all guidelines stated in the SCO Handbook. All coaches/managers are subject to the approval of the Assistant Director and the Program Coordinator. The level of involvement of the coach/manager will be determined by the Field Hockey Club.
- B. An Advisor shall be sought when deemed necessary. He/She must follow all guidelines stated in the SCO Handbook. All advisors are subject to the approval of the Assistant Director and the Program Coordinator. The level of the involvement of the advisor will be determined by the Field Hockey Club.

Article XI – Ratification

- A. This constitution will be ratified by a majority vote by the Field Hockey Club. Ratification is subject to SCC approval.

Article XII –Amendments

- A. Amendments to this constitution may only be made by a majority vote by the Field Hockey Club. Any Field Hockey Club member may bring about suggestions for amendments. All amendment are subject to SCC approval.

Adopted: April 30, 2004