

Adventure Pursuits

Graduate Assistant Job Description



Campus Recreation Services consists of seven program areas: Adventure Pursuits, Aquatics, Fitness, Informal Recreation, Intramural Sports, Special Events and Sport Clubs. Over 165 students are employed with CRS in various positions to administer, manage, and support day-to-day operations. Student employee positions range from entry level positions such as area floor staff, office staff, and sport officials, supervisory, management, and graduate positions. Consideration for employment is based on the review of a resume and interview.

Supervisor: Coordinator of Adventure Pursuits

Contract: A minimum of 20 hours/week for 10 months; roughly August-May

Compensation: \$6,000 stipend plus up to 12 tuition waiver credits per semester

Graduate Assistant Position Description

Graduate Assistants are responsible for overseeing various aspects of CRS programs. They manage undergraduate student staff, including hiring, training, development, and evaluation. Graduate Assistants are highly involved in programming and facility aspects of CRS and are expected to collaborate with staff from all CRS program areas and several other departments on and off campus.

Specific Responsibilities

- Assist in management of all aspects of Adventure Pursuits Program including: Peregrine's Nest Climbing Wall, Outdoor Trip Center, Trips Program, Challenge Course and Project Marj
- Assist in the day-to-day operation of the Adventure Pursuits program, including but not limited to: staff supervision, scheduling, financial management, and risk management
- Develop and maintain operational procedures and policies for Adventure Pursuits program
- Oversee committee for Special Events including the annual Baltimore Rampage climbing competition
- Represent Adventure Pursuits as a member of Campus Recreation team on various Towson/CRS committees and meetings
- Maintain a minimum of 20 hours a week in office or out in the field
- Explore and express personal creativity for both individual and Adventure Pursuits program growth
- Understanding of Institutional goals including but not limited to Customer Service, Diversity etc.
- Participate in and attend Campus Recreation Services Special Events

Minimum Qualifications

- Admission into a Towson University Graduate Program
- Maintain a good academic standing and a minimum GPA of 3.0
- Strong leadership and organizational skills
- Ability to excel in a dynamic and challenging atmosphere
- Strong written and verbal communication skills

Preferred Qualifications

- Must have strong knowledge of experiential education and adventure programming
- Knowledge of outdoor adventure activities and equipment associated with them
- Ability to effectively facilitate a diversity of groups through outdoor adventure activities

How to Apply

Submit a cover letter and resume by Friday, May 8 to Brian Ricketts at BRicketts@towson.edu.