

Adventure Pursuits

Outdoor Trip Leader Job Description



Campus Recreation Services consists of six program areas: Adventure Pursuits, Aquatics, Fitness, Informal Recreation, Intramural Sports, and Sport Clubs. Over 165 students are employed with CRS in various positions to administer, manage, and support day-to-day operations. Student employee positions range from entry level positions such as area floor staff, office staff, and sport officials, to supervisory and management positions. Consideration for employment is based on the review of a completed CRS job application and interview, and may vary based upon position and program area.

Supervisor: Coordinator of Adventure Pursuits

Pay Rate: Volunteer, Outdoor Trip Leaders will receive free training as a result

Instructor Position Description

Instructors are responsible for the overall facilitation of their trips. This position requires critical thinking skills and the ability to work independently and with a co-instructor. Outdoor Trip Leaders must work constructively and collaborate with other CRS program areas. Instructors are expected to create and facilitate meaningful trips for each participant.

Specific Responsibilities

- Strive to adhere and abide by the goals set forth in the “Full Value Commitment”
- Receive a CPR and Wilderness First Responder Certification
- Receive clearance to drive the University large vans
 - Pass online and practical tests
- Attend Blood Borne Pathogens training through Dowell Health Center
- Receive a Towson University top rope belay certification by attending the clinic and passing the test
- Uphold professionalism and remain available to participants 24 hours a day throughout the duration of the trip
- Adapt to unforeseen circumstances in the event that program activities need to be altered
- Work and effectively communicate with others
- Demonstrate knowledge of group dynamics by: facilitating group activities, guiding discussions, properly debriefing an initiative, and more
- Properly fill out all of the paperwork required for before and after a trip
- Retain the information given during training by practicing skills set on personal time
- Teach and abide by “Leave No Trace” outdoor ethics
- Learn and teach specific camp craft skills (e.g. tent and tarp setup, bear bag, etc...)
- After a year of training, fulfill the requirement of running one weekend trip or two day trips a semester
- OTLs beyond their first year of training are required to assist with training newer classes

Minimum Qualifications

- An instructor must be a current full time Towson University student with a grade point average of 2.0 or higher
- Must be able to attend all training meetings and trips
- Must be able to make decisions for everyday and emergency situations
- A positive attitude toward the University and its constituents
- Working knowledge of the Trips Program, Adventure Pursuits, Campus Recreation Services and University policies
- Must interact well with people