

Adventure Pursuits

Climbing Gym Floor Staff Job Description



Campus Recreation Services consists of six program areas: Adventure Pursuits, Aquatics, Fitness, Informal Recreation, Intramural Sports, and Sport Clubs. Over 165 students are employed with CRS in various positions to administer, manage, and support day-to-day operations. Student employee positions range from entry level positions such as area floor staff, office staff, and sport officials, to supervisory and management positions. Consideration for employment is based on the review of a completed CRS job application and interview, and may vary based upon position and program area.

Supervisor: Coordinator of Adventure Pursuits

Entry Level Position Description

Entry level positions are available in and specific to each program area in Campus Recreation Services. These positions are front line staff and interact daily with facility patrons and program participants. Applicants are expected to be personable, timely, organized, and have the ability to learn and implement CRS policies. Entry level positions require little or no related experience; all necessary training is provided.

Specific Responsibilities

- Check participant's in and out of the gym using their TU OneCards and a sign in sheet
- Create participant files and enter data into the Access database
- Check out appropriate climbing gear following correct check out procedures
- Check in and inspect appropriate climbing gear according to check out procedures
- Assist in observing participant's climbing and belaying and enforce climbing gym rules
- Report unusual or unsafe behaviors to the Climbing Gym Supervisor
- Maintain awareness of what is happening in your surrounding and report unsafe activities
- Create a warm and welcoming environment for all participants using the facility
- Remain in a harness and be prepared to offer belays to participants throughout entire shift
- Report to work on time for all scheduled shifts and maintain an updated time sheet
- Perform applicable opening and closing responsibilities which include but are not limited to: tying ropes and anchors, finishing paperwork, putting away equipment, vacuuming, cleaning windows, dusting, sweeping and mopping
- Properly maintain and store all climbing wall equipment which can include but are not limited to: technical climbing instructional supplies, inspecting equipment, filling chalk balls, keeping gym and desk area clean, and entering data into the Access database
- Work in collaboration with other CRS programs and related staff