

TOWSON UNIVERSITY
STUDENT/CONTINGENT PAYROLL SCHEDULE
FISCAL YEAR 2010

Payroll Number	PeopleSoft Payroll #	Pay Period Start Date	Pay Period End Date	Check Date
1	HC0703	06/20/09	07/03/09 *	07/15/09
2	HC0717	07/04/09	07/17/09	07/29/09
3	HC0731	07/18/09	07/31/09	08/12/09
4	HC0814	08/01/09	08/14/09	08/26/09
5	HC0828	08/15/09	08/28/09 *	09/09/09
6	HC0911	08/29/09	09/11/09	09/23/09
7	HC0925	09/12/09	09/25/09	10/07/09
8	HC1009	09/26/09	10/09/09	10/21/09
9	HC1023	10/10/09	10/23/09	11/04/09
10	HC1106	10/24/09	11/06/09	11/18/09
11	HC1120	11/07/09	11/20/09 **	12/02/09
12	HC1204	11/21/09	12/04/09	12/16/09
13	HC1218	12/05/09	12/18/09 *	12/30/09
14	HC0101	12/19/09	01/01/10	01/13/10
15	HC0115	01/02/10	01/15/10 *	01/27/10
16	HC0129	01/16/10	01/29/10	02/10/10
17	HC0212	01/30/10	02/12/10	02/24/10
18	HC0226	02/13/10	02/26/10	03/10/10
19	HC0312	02/27/10	03/12/10	03/24/10
20	HC0326	03/13/10	03/26/10	04/07/10
21	HC0409	03/27/10	04/09/10	04/21/10
22	HC0423	04/10/10	04/23/10	05/05/10
23	HC0507	04/24/10	05/07/10	05/19/10
24	HC0521	05/08/10	05/21/10 *	06/02/10
25	HC0604	05/22/10	06/04/10	06/16/10
26	HC0618	06/05/10	06/18/10	06/30/10

Please note: Supervisors must approve timesheets for Contingent and Student staff by noon on the pay period end date (*/** unless noted for early submission). Only approved timesheets will be paid in the current payroll. Late time sheets may not be processed until the following payroll due to deadlines imposed by the State Central Payroll Bureau.

* Timesheets are due **one** day early due to upcoming State holiday.

** Timesheets are due **two** days early due to upcoming State holidays.

Paychecks are mailed, and are usually delivered within 2 days after the check date.