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FOOD SERVICE/CATERED EVENT ATTENDEE ATTACHMENT

A list of attendees is required documentation to be submitted with invoices for food services catered events. Complete this form and send to the Accounts Payable Office along with the invoice.

Purpose of Function:

LIST OF ATTENDEES	
Name	TU Department or Affiliation

Call Financial Services Help Line with any questions concerning the purchase of food or catering services. 410-704-5599

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