



Bursar's Office

Spring 2011 Tuition and Fee Information

Information about tuition and fees for undergraduate and graduate students is presented here. Other rate structures are listed below.

Undergraduate

Tuition		Mandatory Fees			
In-State		University Fee	Student Gov't Assoc Fee	Technology Fee	Overload Surcharge
Full Time (12 units+)	\$2,668 per term	\$1,043 per term - Athletic Fee: \$383.50/term - Auxiliary Services Fees: \$659.50/term	\$40 per term	\$77 per term	\$40 per unit over 15 units
Part Time (under 12 units)	\$232 per unit	\$86 per unit - Athletic Fee: \$23/unit - Auxiliary Services Fees: \$63/unit	\$3 per unit	\$7 per unit - up to \$77 per term	N/A

Tuition		Mandatory Fees			
Out-of-State		University Fee	Student Gov't Assoc Fee	Technology Fee	Overload Surcharge
Full Time (12 units+)	\$8,397 per term	\$1,043 per term - Athletic Fee: \$383.50/term - Auxiliary Services Fees: \$659.50/term	\$40 per term	\$77 per term	\$40 per unit over 15 units
Part Time (under 12 units)	\$641 per unit	\$86 per unit - Athletic Fee: \$23/unit - Auxiliary Services Fees: \$63/unit	\$3 per unit	\$7 per unit - up to \$77 per term	N/A

Graduate

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Tuition		Mandatory Fees			
In-State		University Fee	Student Gov't Assoc Fee	Technology Fee	Overload Surcharge
In-state	\$324 per unit	\$86 per unit - Athletic Fee: \$23/unit - Auxiliary Services Fees: \$63/unit	\$2 per unit	\$7 per unit - up to \$77 per term	N/A

Tuition		Mandatory Fees			
Out-of-State		University Fee	Student Gov't Assoc Fee	Technology Fee	Overload Surcharge
Out-of-State	\$681 per unit	\$86 per unit - Athletic Fee: \$23/unit - Auxiliary Services Fees: \$63/unit	\$2 per unit	\$7 per unit - up to \$77 per term	N/A

Fees and tuition are subject to change by the Board of Regents. A late fee of \$75 will be assessed for any billing statement processed after published processing deadlines.

Payment of electronic tuition bill (eBill) is the responsibility of the student and is due to the university each term. The eBill notice is communicated to each student via their TU campus email. Failure to satisfy the eBill statement balance does not discharge the financial obligation or late payment assessments and may result in the cancellation of your class schedule. The Billing schedule and due date are presented below. **If you have not received an eBill notification at least one week prior to your payment due date, call the Bursar's Office at 410-704-2100 or 1-888-5BURSAR.**

- [Registration and Billing Schedule](#)
- [Spring Refund Schedule](#)

Other Rate Structures

Satellite Campus Rate Structure

Satellite Locations 25 Miles or More from Towson University

Towson University offers reduced mandatory university fees and excludes the technology fee for classes taken at satellite locations 25 miles or more from the TU campus. Regular tuition rates apply.

Note: Regular fees are assessed for classes that do not qualify for the satellite location rate reduction.

- Undergraduate classes are assessed \$38 per unit for mandatory university fees, and exclude the technology fee and student gov't assoc fee, for 11 or fewer units taken at satellite locations 25 miles or more from campus.
- Undergraduate classes are assessed a \$456 flat mandatory university fee, and exclude the technology fee and student gov't assoc fee, for 12 or more units taken at satellite locations 25 miles or more from campus.
- Graduate-level classes taken at satellite locations 25 miles or more from campus are assessed \$38 per unit, and exclude the technology fee and

student gov't assoc fee.

Satellite Locations Within 25 Miles of Towson University's Campus

The technology fee is excluded for undergraduate and graduate classes held at locations within a 25-mile radius of the TU campus. Regular tuition rates and other fees apply. This reduced rate structure may not apply to some special programs.

Center for Applied Information Technology

Classes offered by the Center for Applied Information Technology (AIT courses) have a different rate structure from university rates.

Applied Information Technology - Master of Science (AIT Courses)	
Tuition AIT Program (Except AIT 500, 501 and 885)	\$1446 per course
Tuition - AIT 500	\$1808 per course
Tuition - AIT 501	\$1567 per course
Tuition - AIT 885	\$ 482 per course
Applied Information Technology - Doctoral Program (AIT Courses)	
Tuition - Doctorate Courses	\$ 600 per unit

- [Center for Applied Information Technology](#)

TU/UB Joint Master's in Accounting and Business Advisory Services

Students in the Towson University and University of Baltimore joint master's degree program in Accounting and Business Advisory Services are assessed tuition and fees based on the University of Baltimore's graduate rates. For classes not part of this joint program, tuition and fees will be assessed according to Towson University's rates. The University of Baltimore graduate rate structure is presented on their Web site.

- [University of Baltimore rate structure](#)

UB/Towson Master of Business Administration (MBA)

Students in the Towson University and University of Baltimore (UB/Towson) Master of Business Administration program are assessed tuition and fees based on the University of Baltimore's graduate rates. This rate structure is presented on the University of Baltimore Web site.

- [University of Baltimore rate structure](#)

NOTE: Notwithstanding any other provision of this or any other Towson University publication, the university reserves the right to make changes in

tuition, fees and other charges at any time such changes are deemed necessary by Towson University and the University System of Maryland Board of Regents.



Bursar's Office

Spring 2011 Registration and Billing Schedule

In-person registration Web registration	eBills Available	Bill due date	\$75 late fee charged	Schedules cancelled
Nov 3 - Nov 30, 2010	Dec 1	Jan 4, 2011	After Jan 4, 2011	Jan 5, 2011
Dec 1 - Dec 16, 2010	Dec 17	Jan 4, 2011	After Jan 4, 2011	Jan 5, 2011
Dec 17, 2010 - Jan 6, 2011	Jan 7	Feb 8, 2011	After Feb 8, 2011	No cancellation of class schedule will occur. The financial obligation is the responsibility of the student. In order to receive 100% adjustment of tuition and fee, you must drop by Feb. 8, 2011.
Jan 7 - Jan 20, 2011	Jan 21	Feb 8, 2010	After Feb 8, 2011	
Jan 21 - Jan 27, 2011	Jan 28	Feb 11, 2011	After Feb 11, 2011	
Jan 28 - Feb 11, 2011	Feb 14	Mar 3, 2011	No Late Charge	

Registration Restrictions

If you have a university account balance in excess of \$200, you will not be allowed to register.

eBill Notification and Payment

Payment of electronic tuition bill (eBill) is the responsibility of the student and is due to the university each term. Notification that an eBill has been issued is communicated to each student via their TU campus e-mail. Failure to pay or provide financial aid or third party documentation to cover the eBill statement balance does not discharge the financial obligation, including any late payment assessments. **If you do not receive an eBill notification at least one week prior to your payment due date, call the Bursar's Office at 410-704-2100 or 1-888-5BURSAR.**

Securing or Canceling Your Schedule

If your account balance reflects a credit or zero balance, your class schedule will be secured for the term. If your account reflects a credit or zero balance and you choose NOT to attend the upcoming term, you MUST drop all of your

classes by the end of the Change of Schedule period in order to receive a 100 percent refund of tuition and fees. You must withdraw online through Self Service. To withdraw online, login to Towson Online Services and click on Self Service> Student Center> Enroll/Drop. Notification to the instructor does not constitute a proper withdrawal.

If you fail to withdraw in the proper manner and timeframe, you will be financially responsible for all term charges. A \$75 late fee is assessed to any student who does not pay in full or establish a payment plan with the university by their bill payment deadline.

- [Office of the Registrar](#)

The Bursar's Office

Enrollment Service Center, Room 336 ([map](#))

Hours: Monday - Friday, 8 a.m. - 5 p.m. (Customer Service Center)

Monday - Friday, 8:30 a.m. - 4:00 p.m. (Payment and Rebate Check Disbursement Center)

1-888-5BURSAR (toll free)

Phone: 410-704-2100

Fax: 410-704-2185

E-mail: lwarner@towson.edu

[Administration and Finance Questions](#)



Bursar's Office

Spring 2011 Refund Dates

Allow four to six weeks for receipt of a refund check. The following dates apply to **full withdrawal only**, with the exception of the official change of schedule period. During the change of schedule period, students are allowed to adjust their schedules with tuition and fees adjusted at 100 percent.

Spring 2011 Refund Dates for Regular Session

Regular Session - Change of Schedule Period - January 31 - February 8, 2011

Dates	Grade	Refund Percent	Tuition and/or Fees
Through February 08, 2011	None*	100%	Tuition and Fees
February 09 through February 20, 2011	W	50%	Tuition Only
February 21, 2011 through April 11, 2011	W	0%	N/A

*Classes dropped from student schedule.

Spring 2011 Refund Dates for First 7-Week Session

First 7-Week Session - Change of Schedule Period - January 31 - February 3, 2011

Dates	Grade	Refund Percent	Tuition and/or Fees
Through February 3, 2011	None*	100%	Tuition and Fees
February 4 through February 8, 2011	W	100%	Tuition and Fees
February 9 through February 20, 2011	W	50%	Tuition Only
February 21 through March 2, 2011	W	0%	N/A

*Classes dropped from student schedule.

Spring 2011 Refund Dates for Second 7-Week Session

Second 7-Week Session - Change of Schedule Period - March 29 - April 1, 2011

Dates	Grade	Refund Percent	Tuition and/or Fees
March 29 - April 01, 2011	None*	100%	Tuition and Fees
April 02 - April 28, 2011	W	0%	N/A

*Classes dropped from student schedule.

Any unpaid charges on a student's financial account with the university will be subtracted from any refund prior to processing a refund request. For payments made by credit card, refunds will be credited to the original credit card account and will be reflected on the credit card monthly statement. For each term, credit card refunds will be processed after the term's Change of Schedule period. However,

students may ask for a credit card refund prior to this by contacting the Bursar's Office. If a student receives a refund of amounts charged to a credit card, the credit card owners are responsible for paying any and all interest charges accrued on the credit card.

Questions regarding refunds should be referred to the Bursar's Office, Enrollment Services Center, Room 336, 410-704-2100, or call toll free 1-888-5BURSAR.

Spring Refund Policy

If you choose not to attend Towson University, you must withdraw online through Self Service. To withdraw online, login to Towson Online Services and click on Self Service> Student Center> Enroll/Drop. Notification to the instructor does not constitute a proper withdrawal. If you fail to officially withdraw you will be financially responsible for all term charges.

- [Registrar's Withdrawal Policy](#)

Withdrawal Refund Policy – Full Spring Term

You must drop all your classes by the end of the Change of Schedule period in order to receive a 100 percent refund of tuition and fees. If you choose to fully withdraw after the Change of Schedule period, the last date on which you withdraw online from a class determines the percentage of the refund. All refund percentages are based on the official start of the term. The timing for effecting refunds is as follows:

1. Through the end of the Change of Schedule Period, 100 percent of tuition and fees shall be refunded to the student.
2. From the first day after the end of the Change of Schedule period through the 21st calendar day after the official start of the term, 50 percent of tuition only shall be refunded to the student who fully withdraws from the university.
3. Beginning with the 22nd calendar day after the official start of the session, no refund shall be issued.
4. The following fees are non-refundable, regardless of when a withdrawal takes place:
 - a. Late Payment Fee
 - b. Room Deposit Fee
 - c. Application Fee
 - d. Enrollment Contract Fee
 - e. Closed Contract Fee
 - f. Nursing Deposit Fee
 - g. Study Abroad Fee

In addition to the above fees, the following fees are non-refundable after the official start of classes for the term:

- a. Housing Charge
- b. Applied Fees (Private Instruction, Student Teaching, Clinical Practicum, etc.)
- c. Parking Permit Fee

In addition to the above fees, the following fees are non-refundable after the official Change of Schedule period for the term:

- a. Athletic Fee
- b. Auxiliary Services Fees
- c. Student Government Association Fee
- d. Technology Fee
- e. Overload Surcharge Fee
- f. Course-based Fees
- g. Student Classification Fee

The following fee is prorated after the official Change of Schedule period:

- a. Meal Plan

Withdrawal Refund Policy – First Seven-Week Session of Spring Term

Notification to the instructor does not constitute a proper withdrawal. The last date on which you withdraw online from a class determines the percentage of the refund. All refund percentages are based on the official start of the session. Students are considered full-time when carrying 12 units or greater; therefore, refunds apply only to unit loads under 12. The timing for effecting refunds is as follows:

1. Through the ninth calendar day after the official start of the session, 100 percent of tuition and fees shall be refunded to the student.
2. From the tenth calendar day after the official start of the session through the 21st calendar day, a 50 percent refund of tuition only shall be refunded to the student who fully withdraws from the university.
3. Beginning with the 22nd calendar day after the official start of the session, no refund shall be

issued.

4. The following fees are non-refundable, regardless of when a withdrawal takes place:
 - a. Late Payment Fee
 - b. Room Deposit Fee
 - c. Application Fee
 - d. Enrollment Contract Fee
 - e. Closed Contract Fee
 - f. Nursing Deposit Fee
 - g. Study Abroad Fee

In addition to the above fees, the following fees are non-refundable after the official start of classes for the term:

- a. Housing Charge
- b. Applied Fees (Private Instruction, Student Teaching, Clinical Practicum, etc.)
- c. Parking Permit Fee

In addition to the above fees, the following fees are non-refundable after the official Change of Schedule period for the term:

- a. Athletic Fee
- b. Auxiliary Services Fees
- c. Student Government Association Fee
- d. Technology Fee
- e. Overload Surcharge Fee
- f. Course-based Fees
- g. Student Classification Fee

The following fee is prorated after the official Change of Schedule period:

- a. Meal Plan

Withdrawal Refund Policy – Second Seven-Week Session of Spring Term

Notification to the instructor does not constitute a proper withdrawal. The last date on which you withdraw online from a class determines the percentage of the refund. All refund percentages are based on the official start of the session. Students are considered full-time when carrying 12 units or greater; therefore, refunds apply only to unit loads under 12. The timing for effecting refunds is as follows:

1. Through the sixth calendar day after the official start of the second seven-week session, 100 percent of tuition and fees shall be refunded to the student.
2. Beginning with the seventh calendar day after the official start of the second seven-week session, no refund shall be issued.
3. The following fees are non-refundable, regardless of when a withdrawal takes place:
 - a. Late Payment Fee
 - b. Room Deposit Fee
 - c. Application Fee
 - d. Enrollment Contract Fee
 - e. Closed Contract Fee
 - f. Nursing Deposit Fee
 - g. Study Abroad Fee

In addition to the above fees, the following fees are non-refundable after the official start of classes for the term:

- a. Housing Charge
- b. Applied Fees (Private Instruction, Student Teaching, Clinical Practicum, etc.)
- c. Parking Permit Fee

In addition to the above fees, the following fees are non-refundable after the official Change of Schedule period for the term:

- a. Athletic Fee
- b. Auxiliary Services Fees
- c. Student Government Association Fee
- d. Technology Fee
- e. Overload Surcharge Fee
- f. Course-based Fees
- g. Student Classification Fee

The following fee is prorated after the official Change of Schedule period:

- a. Meal Plan

- [Exceptions to Refund Policy](#)

Hours: Monday - Friday, 8 a.m. - 5 p.m. (Customer Service Center)

Monday - Friday, 8:30 a.m. - 4:00 p.m. (Payment and Rebate Check Disbursement Center)

1-888-5BURSAR (toll free)

Phone: 410-704-2100

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E-mail: lwerner@towson.edu