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Bursar's Office

Summer Trimester 2010 Registration and Billing Schedule

PeopleSoft, in-person registration	eBills Available	Bill payment due date	\$75 late fee range	
Mar 8 - March 31, 2010	April 1	May 3, 2010	After payment due date	No cancellation of class schedule will occur. The financial obligation is the responsibility of the student. In order to receive 100% refund of tuition and fees, you must drop by the end of the change of schedule period for the class session.
April 1 - April 15, 2010	April 16	May 3, 2010		
April 16 - May 6, 2010	May 7	May 21, 2010		
May 7 - June 1, 2010	June 2	June 16, 2010		
June 2 - June 23, 2010	June 24	July 7, 2010		
June 24- June 30, 2010	July 1	July 14, 2010		

Processing of electronic tuition bill (eBill) is the responsibility of the student and is due to the university each term. The eBill notice is communicated to each student via their TU campus email. Failure to satisfy the eBill statement balance does not discharge the financial obligation or late payment assessments. **If you have not received an eBill notification at least one week prior to your processing due date, call the Bursar's Office at 410-704-2100 or 1-888-5BURSAR.**

announcements

Your bill due date is based on your registration date.

Find out when you are [scheduled to register.](#)

Summer Trimester 2010 Session Information

Session I:	May 24 - June 25	
	Change of Schedule:	May 24 - May 26
	Withdrawal Deadline:	June 14
Session II:	May 24 - July 14	
	Change of Schedule:	May 24 - May 27
	Withdrawal Deadline:	June 21
Session III:	June 28 - July 30	
	Change of Schedule:	June 28 - 30
	Withdrawal Deadline:	July 19
Session IV:	May 24 - July 30	
	Change of Schedule:	May 24 - May 28
	Withdrawal Deadline :	July 6

The Bursar's Office
 Enrollment Service Center, Room 336
 Hours: Monday - Friday, 8 a.m. - 5 p.m. (Customer Service Center)
 Monday - Friday, 8:30 a.m. - 4:00 p.m. (Payment and Rebate Check Disbursement Center)

1-888-5BURSAR (toll free)
 Phone: 410-704-2100
 Fax: 410-704-6043
 E-mail: lwarner@towson.edu

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Bursar's Office

Summer Trimester 2010 Tuition and Fee Information

(Summer Trimester 2010 Rates have not been approved yet by the Board of Regents. These rates are subject to change.)

Tuition and fees, other rate structures and the Summer Trimester session schedule are listed below. (Rates are subject to change.)

Undergraduate

In State Tuition	University Fee	Student Government Association Fee	Technology Fee
\$232 per unit	\$67 per unit	\$3 per unit - \$40 Flat	\$7 per unit - \$77 Flat

Out of State Tuition	University Fee	Student Government Association Fee	Technology Fee
\$641 per unit	\$67 per unit	\$3 per unit - \$40 Flat	\$7 per unit - \$77 Flat

Graduate

In State Tuition	University Fee	Student Government Association Fee	Technology Fee
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> take note

Take another class this summer, and save. Once you've registered for 9 undergraduate units, any additional undergraduate units you sign up for are free -- there's no additional tuition or fees. You can take the units in one summer session or any combination of summer sessions. This policy excludes special programs.

Archived Information

\$319 per unit	\$67 per unit	\$2 per unit	\$7 per unit - \$77 Flat
Out of State Tuition	University Fee	Student Government Association Fee	Technology Fee
\$681 per unit	\$67 per unit	\$2 per unit	\$7 per unit - \$77 Flat

Processing of electronic tuition bill (eBill) is the responsibility of the student and is due to the university each term. The eBill notice is communicated to each student via their TU campus email. Failure to satisfy the eBill statement balance does not discharge the financial obligation or late payment assessments and may result in the cancellation of your class schedule. The Billing schedule and due date are presented below. **If you have not received an eBill notification at least one week prior to your processing due date, call the Bursar's Office at 410-704-2100 or 1-888-5BURSAR.**

- [Registration and Billing Schedule](#)
- [Summer Trimester Refund Schedule](#)

Other Rate Structures

Satellite Campus Rate Structure For Summer Trimester

Satellite Locations 25 Miles or More from Towson University

Towson University offers reduced mandatory university fees and excludes the technology fee for classes taken at satellite locations 25 miles or more from the TU campus. Regular tuition rates apply.

Note: Regular fees are assessed for classes that do not qualify for the satellite location rate reduction.

- Undergraduate classes are assessed \$38 per unit for mandatory university fees, and exclude the technology fee and student government association fee, for 11 or fewer units taken at satellite locations 25 miles or more from campus. Undergraduate classes are assessed a \$456 flat mandatory university fee, and exclude the technology fee and student government association fee, for 12 or more units taken at satellite locations 25 miles or more from campus.
- Graduate-level classes taken at satellite locations 25 miles or more from campus are assessed \$38 per unit, and exclude the technology fee and student government association fee.

Satellite Locations Within 25 Miles of Towson University's Campus

The technology fee is excluded for undergraduate and graduate classes held at locations within a 25-mile radius of the TU campus. Regular tuition rates and other fees apply. This reduced rate structure may not apply to some special programs.

Center for Applied Information Technology

Classes offered by the Center for Applied Information Technology (AIT courses) have a different rate structure from university rates. For more information, see the CAIT Web site.

Applied Information Technology - Master of Science (AIT Courses)	
Tuition AIT Program (Except AIT 500, 501 and 885)	\$1446 per course
Tuition - AIT 500	\$1808 per course
Tuition - AIT 501	\$1567 per course
Tuition - AIT 885	\$ 482 per course
Applied Information Technology - Doctoral Program (AIT Courses)	
Tuition - Doctorate Courses	\$ 600 per unit

- [Center for Applied Information Technology](#)

TU/UB Joint Master's in Accounting and Business Advisory Services

Students in the Towson University and University of Baltimore joint master's degree program in Accounting and Business Advisory Services are assessed tuition and fees based on the University of Baltimore's graduate rates. For classes not part of this joint program, tuition and fees will be assessed according to Towson University's rates. The University of Baltimore graduate rate structure is presented on their Web site.

- [University of Baltimore rate structure](#)

UB/Towson Master of Business Administration (MBA)

Students in the Towson University and University of Baltimore (UB/Towson) Master of Business Administration program are assessed tuition and fees based on the University of Baltimore's graduate rates. This rate structure is presented on the University of Baltimore Web site.

- [University of Baltimore rate structure](#)

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Bursar's Office

Summer Trimester 2010 Refund Dates

Notification to the instructor does not constitute proper withdrawal from class. All refund percentages are based on the official start of the session. Please allow four to six weeks for receipt of a refund check.

No cancellation of class schedule will occur for Summer Trimester. The financial obligation is the responsibility of the student. In order to receive 100 percent refund of tuition and fees, you must drop by the end of the change of schedule period for the class session.

Session	100% Refund* Through Change of Schedule	50% Refund**	No Refund
I, III	1st - 3rd calendar day of session	4th - 10th calendar day of session	11th calendar day of session or later
II	1st - 4th calendar day of session	5th - 10th calendar day of session	11th calendar day of session or later
IV	1st - 5th calendar day of session	6th - 18th calendar day of session	19th calendar day of session or later

* Refund - tuition and fees

** Refund - tuition only

Length of Workshop	100% Refund*	50% Refund**	No Refund

1 week	1st day	2nd day	3rd day or later
2 weeks	1st day	2nd to 4th day	5th day or later
3 weeks	1st and 2nd day	3rd to 6th day	7th day or later
4 weeks	1st and 2nd day	3rd to 8th day	9th day or later

* Refund - tuition and fees

** Refund - tuition only

Summer Trimester 2010 Refund Dates

Session I	Dates	Refund Percent	Tuition and/or Fees
Session I	Through May 26, 2010	100%	Tuition and Fees
Session I	May 27 through June 2, 2010	50%	Tuition Only
Session I	June 3, 2010 and after	0%	No Refund
Session II	Dates	Refund Percent	Tuition and/or Fees
Session II	Through May 27, 2010	100%	Tuition and Fees
Session II	May 28 - June 2, 2010	50%	Tuition Only
Session II	June 3, 2010 and after	0%	No Refund
Session III	Dates	Refund Percent	Tuition and/or Fees
Session III	Through June 30, 2010	100%	Tuition and Fees
Session III	July 1 through 7, 2010	50%	Tuition Only
Session III	July 8, 2010 and after	0%	No Refund
Session IV	Dates	Refund Percent	Tuition and/or Fees
Session IV	Through May 28, 2010	100%	Tuition and Fees
Session IV	May 29 through June 10, 2010	50%	Tuition Only
Session IV	June 11, 2010 and after	0%	No Refund

Refund Process

Any unpaid charges on a student's financial account with the university at the time of the refund will be subtracted prior to processing the refund request.

For payments made by credit card, refunds will be credited to the original credit card account and will be reflected on the credit card monthly statement. Credit card owners are responsible for paying any and all interest charges accrued on the credit card account and will be reflected on the credit card statement.

Credit card payments are refunded using the following practice: for each session credit card refunds will be processed after the change of schedule period. Students may ask for credit card refund prior to this period by contacting the Bursar's Office at 410-704-2100 or 1-888-5-BURSAR.

- [Exceptions to Refund Policy](#)

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Bursar's Office

Optional Fees and Other Charges

Bursar Fees

Archived Record Research Fee \$10

Late Collection Fee \$25

Late Fee Payment \$75

Reissue Check Fee \$25
A stop payment check fee is assessed for checks, which the Bursar's Office has to reissue.

Returned Check Fee \$50

Other Fees

Audiology Clinical Off Campus Practicum \$60 – \$300

Career Testing Fee – GENL 121 \$25

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Graduate Student Application –
Graduate Students **ONLY** Non-refundable

Online application	\$45
Mail-in application	\$50

Late Registration Fee – A late registration fee may be assessed for courses added after the change of schedule period.	\$75
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Lab/Class Fee - Beginning in the fall 2009 semester, departmental courses may assess a lab/class fee that will be used to purchase essential supplies and equipment for the course. These fees will be allocated specifically to the department from which they are charged. Supplies and equipment purchased with funds raised from the fees will be identified in classrooms via lab/course fee decals.	\$25 - \$50
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Nursing Educational Testing Fees Nursing major students assessed testing fee of \$60.00 per term for clinical course NURS 351, NURS 355, NURS 453 and NURS 459. If any of these courses are repeated, the testing fee is re-assessed. Non-refundable after the change of schedule period. Please note – RN to BS completion students – are not assessed this fee.	\$ 60 through summer trimester 2009 \$100 starting fall 2009
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Parking Permit (rates subject to change) Freshman resident students are not permitted to park on campus. For questions or additional information, please see Parking Services Web site http://parking.towson.edu	Permits for the spring and summer terms can be arranged by purchasing an annual permit at a pro-rated amount. Minimester permits can be arranged by purchasing a fall permit at a pro-rated amount. Go to the Web site for details.
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Private Music Lessons: <i>per unit plus tuition and fees</i>	\$100 – \$260
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Speech Pathology Clinical Off Campus Practicum	\$60 – \$300
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Student Teaching Fee (*per experience*)

Students must confer with their department chair or with the director of the CPP office in the College of Education to determine the exact fee. These courses are designated PRC, STT and CIN.

\$60 – \$700

Student Classification Fee – one-time fee assessed for all undergraduate programs for students with junior standing (60 or more earned units.)

\$200

Study Abroad Fee

Subject to Change - For additional information, please see Study Abroad Web site <http://towson.edu/studyabroad>

\$300 fall and spring
\$150 for short-term programs

Transcript Fee: *Rush*

\$10

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