

## SPRING 2005 Billing Information

IN-PERSON, WEB REGISTRATION	BILLS MAILED	BILL DUE DATE	\$75 LATE FEE RANGE	SCHEDULES CANCELLED
Nov. 3 – Nov. 16	Nov. 18	Jan. 04, 2005	After Jan. 04 2005	Jan. 06, 2005
Nov. 17 – Nov. 30	Dec. 02			
Dec. 01- Dec. 14	Dec. 16	Feb. 03, 2005	After Feb. 03, 2005	No cancellation of class schedule will occur. The financial obligation is the responsibility of the student. In order to receive 100% refund of tuition and fee, you must drop by 02/03/05.
Dec. 15 – Jan. 05	Jan. 07			
Jan. 06 – Jan. 11	Jan. 14			
IN-PERSON, WEB REGISTRATION	BILLS MAILED	BILL DUE DATE		
Jan.12 – Jan. 24	Jan.26	March 4, 2005		No cancellation of class schedule will occur. The financial obligation is the responsibility of the student. In order to receive 100% refund of tuition and fee, you must drop by 02/03/05.
Jan. 25 – Feb. 11 WEB, In-person Registration and new charges resulting from schedule changes	Feb. 15			

**TOWSON UNIVERSITY WILL BE CLOSED DECEMBER 22, 2004 THROUGH JANUARY 02, 2005**

## SPRING 2005 Tuition and Fee Information

Fees and tuition are subject to change by the Board of Regents.

A late fee of \$75 will be assessed for any billing statement processed after published processing deadlines.

Registration	Residence Status**	Tuition	Mandatory University Fees	Technology Fee	Overload Surcharge Fee Applies to Credits over 15
<u>Undergraduate</u>					
Less than 12 Credits	In-State	\$212/cr	\$63/cr	Plus Tech Fee	
	Out of State	\$508/cr	\$63/cr	Plus Tech Fee	
Less than 10 Credits				\$ 6/Credit	
10 Credits or more				\$60 flat	
12 or more Credits	In-State	\$2445/sem	\$831	\$60 flat	\$40/Credit
	Out of State	\$6785/sem	\$831	\$60 flat	\$40/Credit
<u>Graduate</u>					
	In-State	\$257/cr	\$64/cr	Plus Tech Fee	
Less than 10 Credits	Out of State	\$538/cr	\$64/cr	Plus Tech Fee	
10 Credits or more				\$ 6/Credit	
				\$60 flat	
<b>AIT</b> <b>(course level range</b> <b>500-800)</b>	<b>AIT rates differ from University rates. For details refer to the CAIT website at</b> <b>www.towson.edu/cait</b>				
*A Technology Fee is assessed at \$6 per Credit for less than 10 Credits, and a \$60 flat fee for 10 or more Credits. **Consult the 2004-2005 Undergraduate Catalog Appendix C for In-State residency requirements.					

**Warning:** Processing of the semester billing statement is the responsibility of the student and is due to the university each semester as outlined in the billing matrix or at <http://www.towson.edu/bursar>. **If you do not receive a billing statement at least one week prior to your processing due date, call the Bursar's office 410-704-2100, or 1-888-5BURSAR.** Non-delivery of the billing statement does not release you from the payment or late payment assessments.

**TOWSON UNIVERSITY WILL BE CLOSED DECEMBER 22, 2004 THROUGH JANUARY 02, 2005**

**Bill Processing Information**

To avoid the cancellation of your class schedule, bill payment must be received by the due date. A Late Fee of \$75.00 will be assessed to the student's financial account whose semester charges are paid after the bill payment due date, which appears on the bill. Full payment received by the due date will secure your class schedule for the Spring semester; otherwise, your classes will be cancelled. Web credit card payments can be made on <http://students.towson.edu/> (Click Online Services; Click SA Self Service; Click Learner Services; Click Finances; Click Make A Payment). Your TU Username and password are required to make payment on the web. **NOTE: BANK DEBIT CARD PAYMENTS CANNOT BE PROCESSED THROUGH THE WEB PAYMENT SITE.** Or, you may submit payment or verification of third party funds to cover all charges to Towson University, Bursar's Offices, Enrollment Services Center, Room 336, Towson MD 21252.

If your account balance reflects a credit or zero balance, your class schedule will be secured for the Spring 2005 semester. If you choose NOT to attend, you MUST notify Enrollment Services, Registration by your bill payment due date to have your class schedule cancelled. If you fail to do this, you will be financially responsible for all semester charges.

**It is imperative that students adhere to the bill payment deadlines. Payment along with the top portion of the bill statement MUST be returned to the Bursar's Office (Enrollment Services Center) by the scheduled bill payment due date.**

**Warning:** You are responsible for **paying your bill** as described in this schedule. If you do not receive a billing statement at least one week prior to your bill due date, call the Bursar's Office at 410-704-2100 or 1-888-5BURSAR. Even if you do not receive a bill, you are still responsible for paying your tuition and fees by the due date

**Bursar's Fees**

A Late Fee of \$75.00 will be assessed to the student's financial account whose semester charges are paid after the bill payment due date, which appears on the bill. Full payment received by the due date will secure your class schedule for the semester; otherwise, your classes will be cancelled.

Late Fee.....	\$75
Return Check Fee.....	\$50
Archive Record Research Fee.....	\$10
Late Collection Fee.....	\$25

**Late Registration Fee**

A late registration fee may be assessed for courses added after the change of schedule period.

**Payment Methods Accepted**

Cash, Checks and Credit Cards (Discover, MasterCard, and Visa only) are accepted. All checks and money orders should be made payable to Towson University for the exact amount of the charges. The students' name and identification number must appear on all checks submitted to the university. Web credit card payments can be made on <http://students.towson.edu/> (Click Online Services; Click SA Self Service; Click Learner Services; Click Finances; Click Make A Payment) Your TU\_username and password are required to make payment on the web. **NOTE: BANK DEBIT CARD PAYMENTS CANNOT BE PROCESSED THROUGH THE WEB PAYMENT SITE.** A \$50 fee is assessed for any check returned by the bank. Stopping payment on a check does not constitute as an official withdrawal from the University. You may elect to use our payment program administered through Tuition Pay (AMS). Students who choose such a payment plan may arrange payment through TUITION PAY (AMS), 1-800-635-0120. Tuition Pay (AMS) is not; however, affiliated with the university and does not act as the university's agent. Accordingly, the university bears no responsibility for the acts or omissions of TUITION PAY (AMS). Moreover, a student's liability for tuition and fees is not discharged until payment is made in full. Arrangements to use the TUITION PAY (AMS) plan must be completed by December 20, 2004.

### **Outstanding Account Balance**

If you have a university account balance in excess of \$200, you will not be allowed to register. All balances must be cleared prior to registration. If your account becomes delinquent and deemed uncollectible requiring referral to the Central Collection Unit of Maryland, a late collection fee of \$25 will be imposed by the university and a collection fee not to exceed 20% will be imposed according to Title 17, Subtitle 01, Chapter 02, Section 01 through 05. The *Central Collection Unit* for the State of Maryland may report debt to a credit bureau and begin intercepting Maryland income tax refunds of individuals indebted to state colleges and universities for tuition, fees, and other costs.

**Student Classification Fee** - one-time fee - assessed for all undergraduate programs for student's with junior standing (60 or more earned Credit hours.).....\$200

### **OTHER FEES**

In addition to parking fees, some academic programs assess fees for student teaching, clinical practice or internship, private music lessons, study abroad, or similar practicum experience.

**Parking Permit** \$200 Fall 2004/Spring 2005, \$115 per semester  
Freshman resident students are not permitted to park on campus.

**Private Music Lesson Fee** \$100 - \$260 per credit depending on course registration  
Students enrolled in private music lessons are charged a fee depending upon course registration.

**Student Teaching Fee** \$300 - \$600 per experience  
Students must confer with their department chair or with the director of the CPP office in the College of Education to determine the exact fee. These courses are designated PRC, STT and CIN.

**Study Abroad Fee**  
A fee of \$120 for the fall and spring semesters, \$60 for summer, and \$50 for Minimester is assessed for Study Abroad programs.

### **Housing and Dining Fees**

Students interested in living on campus must make a \$225 non-refundable housing deposit. Failure to pay all room and board charges by published deadlines may result in forfeiture of residence hall space.

For those students who enter university housing after the beginning of a semester, the charge will be prorated for the remainder of the semester. (For exact rates, contact [Housing and Residence Life](#), 410-704-2516 )

Resident students can choose from meal plans of 19, 14, 10, or 5 meals per week. Certain restrictions apply, call the Auxiliary Services Business Office at 410-704-2530. All Meal Plan changes must be handled through Auxiliary Services. All plans offer a choice of both Kosher and standard menu items. [Dining Services](#)

Students living off-campus and at the Berkshire, Millennium Hall or Towson Run Apartments can also select from the above meal plans, or may choose one of the Block Meal Plans which offer a specific number of meals per week each semester at a fixed price.