



SPRING 2004 REFUND INFORMATION

Refund Dates

Allow 4 to 6 weeks for receipt of a refund check.

The following dates apply to *full withdrawal only* with the exception of the official change of schedule period (Jan 26 - Feb 3, 2004). During the change of schedule period, students are allowed to adjust their schedules with tuition and fees adjusted at 100%.

Through Feb. 03, 2004	100% Tuition and Fees
Feb. 04 through Feb. 16, 2004	50% Tuition Only
Feb. 17, 2004	0%

Second 7 Week Session

Through March 15, 2004	100% Tuition and Fees
March 16 through March 17, 2004	50%
March 18, 2004	0%

Any unpaid charges on a student's financial account with the university will be subtracted from any refund prior to processing a refund request. If a student requests a refund of amounts charged to a credit card, the credit card owner is responsible for any and all interest charges which have accrued on the credit card. Credit card payments made for semester charges are refunded using the following practice. For each semester, credit card refunds will be processed after the semester Change of Schedule period. However, students may ask for a credit card refund prior to this period by contacting the Office of the Bursar. All questions regarding fees and tuition should be referred to the Office of the Bursar, Enrollment Services Center, room 336 , 410-704-2100, or call toll-free 1-888-5BURSAR.