

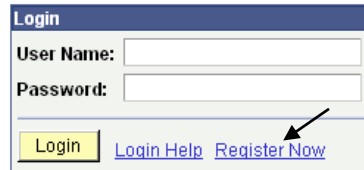
Welcome to Towson University's online application!

First time external applicants need to register. Click on "click here to Register" or "Register Now" and input a User Name and Password of your choice (be sure to write them down). This will log you into the online application data base and return you to the Main Page.

Internal applicants log in through PeopleSoft.

## Careers @ TU

Enter your user name and password to login. If you have not yet registered, [click here to Register](#).



**Login**

User Name:

Password:

[Login Help](#) [Register Now](#)

Click on a "Job Title" to review the job opening details. There are two ways to apply for a position. The first is to click on the "Job Title" and, from that page, click "Apply Now". The second is to click the "Select" box next to the "Job Title" and click "Apply Now".

## Careers@TU Welcome

**My Career Tools**

- [0 Applications](#)
- [0 Saved Resumes](#)
- [My Profile](#)

Select	Date	Job Title	Job ID	Location
<input type="checkbox"/>	04/21/2009	<a href="#">Prog Mgmt Spec</a>	100203	Towson Center
<input type="checkbox"/>	04/21/2009	<a href="#">Dir, Center</a>	100204	Administration Building
<input type="checkbox"/>	04/21/2009	<a href="#">Accounting Assoc</a>	100202	Smith Hall
<input type="checkbox"/>	04/08/2009	<a href="#">VP Asst</a>	100196	Administration Building
<input type="checkbox"/>	04/07/2009	<a href="#">Jr Blackboard Administrator OTS</a>	100189	Cook Library
<input type="checkbox"/>	04/07/2009	<a href="#">Head, TU Website Development and Administration</a>	100190	Cook Library
<input type="checkbox"/>	04/07/2009	<a href="#">Groundskeeper Facilities</a>	100188	Landscape Services
<input type="checkbox"/>	04/07/2009	<a href="#">Environmental Planner FACILITIES</a>	100187	General Services
<input type="checkbox"/>	08/29/2008	<a href="#">University Police Officer II</a>	14107	

Indicate whether or not you are applying using a resume.

### Applying without using a resume

You can apply without uploading a resume by clicking the “Apply without using a resume” button and “Continue”.

### Applying with a resume

To upload a resume, click the “Upload a new resume” button and “Continue”.

On the next page, click the “Browse” button to select your resume document, select “Open”, and click on “Upload”.

NOTE: Only one attachment is permitted per application. If providing additional documents (e.g. cover letter, references), please include these items as one document with the resume.

NOTE: The following formats are accepted: ‘doc’, ‘docx’, and ‘pdf’

[Apply Now](#)

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## Choose Resume

### Resume/Curriculum Vitae Options

**One attachment per application – include cover letter and reference listing in resume file.**

- Upload a new resume
- Apply without using a resume

[Continue](#)

[Return to Previous Page](#)

Provide your name and contact information.

NOTE: This page will not display for internal applicants.

## My Profile

Enter your name as it appears on your SOCIAL SECURITY card, address, telephone number and email address. All information on this page is required and will be used by the hiring departments to contact you regarding the position(s) for which you have applied.

### Member Information

User Name:

Password:

[Change Password](#)

### Name

Name Prefix:

\*First Name:

Middle Name:

\*Last Name:

Previous Last:

Name Suffix:

### Address

Country:

\*Address:

\*City:

\*State:

\*Postal:

County:

### Email

Primary Email Type:

\*Email Address:

[Remove](#)

### Phone Numbers

\*Primary Phone Type:

\*Phone Number:

Extension:

[Remove](#)

ELIGIBILITY information will be verified. Please select Yes or No and provide appropriate detail.

- <sup>1</sup> 1) Are you legally eligible to work in the U.S.?  Yes  No
- <sup>2</sup> 2) Are you currently attending Towson University?  Yes  No   
If yes, part-time or full-time?
- <sup>3</sup> 3) Have you served in the United States Armed Forces? If yes, list branch.  Yes  No
- <sup>4</sup> 4) Do you have any relatives or household members currently employed by Towson University? If yes, list name and department of relative and/or household member.  Yes  No
- <sup>5</sup> 5) Were you ever employed by TU, USM or other state agency? If yes, list agencies, departments, and dates employed.  Yes  No
- <sup>6</sup> 6) Are you a State of MD Retiree? If yes, list agencies, departments, and dates employed.  Yes  No
- <sup>7</sup> 7) Have you ever been convicted of a civilian or military crime, other than a minor traffic violation? (A finding of guilty does not necessarily bar employment.) If yes and record has not been expunged, explain fully the nature and date of offense(s), name and location of court(s), disposition(s) or outcome(s), and sentence(s), if any.  Yes  No
- <sup>8</sup> 8) Have you ever received a "probation before judgement" disposition in a criminal proceeding, other than a minor traffic violation? If yes and record has not been expunged, explain fully the nature and date of offense(s), name and location of court(s), disposition(s) or outcome(s), and sentence(s), if any.  Yes  No
- <sup>9</sup> 9) Have you lived in any state outside of Maryland since attaining the age of 18? (If so, federal fingerprinting is required at your cost.)  Yes  No

Save

[Return to Previous Page](#)

Complete and click "Save". This will save your profile and eligibility information only.

Complete the application by entering your work experience, education, and applicable licenses or certificates by clicking on the "Add" link in each section and updating the referral information section. Click "Save" to save the data on the page. Click on "Close Application" to return later to complete the application process. Click "Apply" to finalize the application process.

**Education and Work Experience**

If you have any Employment Information, enter them on this Page.

**Work Experience**

You have not added any employment information to your new application.

[+ Add Work Experience](#)

**Education History**

Highest Education Level:

**High School, College/University, or Trade & Professional Education (highest degree only)**

You have not added any education information to your application.

[+ Add Education History](#)

**Licenses and Certificates (Applicable to the Job Opening)**

You have not added any licenses or certificates to your application.

[+ Add Licenses and Certificates](#)

**Referral Information**

How did you find out about the job?

Other:

**Education and Work Experience**

[Previous](#) [Save](#) [Submit](#) [Close Application](#) [Careers Home](#) [Next](#)

Please read the self identification details section, select your gender and complete the ethnicity section.

NOTE: This is for external applicants only.

NOTE: To finalize the application process, you must agree to the terms and agreements and click "Submit".

## Submit Online Application

### Self Identification Details

Qualified applicants are considered for and treated during employment without regard to race, color, religion, national origin, citizenship, age, marital status, ancestry, physical or mental disability, medical condition, veteran status or sexual orientation.

Solely to help us comply with federal and state Equal Employment Opportunity record keeping, and other legal requirements, we invite you to complete the following information.

Please note that completion of this information is voluntary. Refusal to complete this information will not subject you to adverse treatment. The information you provide is confidential and will be kept separate from your other applicant information. This information will be used for data reporting requirements and will not be considered in making any employment decisions.

Gender:

Ethnic Group	
<input type="text"/>	<input type="checkbox"/> Primary

[Add Ethnic Group](#)

I decline to provide my self identification details.

### Terms and Agreements

Pursuant to Title II of Federal Public Law 101-542 (The Crime Awareness and Campus Security Act of 1990), Towson University prepares and distributes to the University Community an annual security report, entitled, "A Guide to Crime Awareness and Campus Security." As a prospective employee of Towson University, you may request a copy of the University's most recent security report. This report contains information regarding the University's policies about the reporting of crimes, access to campus facilities, alcohol and drugs, and sexual assault; provides crime statistics for Towson University; and explains the police services and crime prevention programs which are available to the University Community. You may obtain a copy of this report by contacting the Towson University Police Department at 410-704-2505 or by accessing the University Police website at [www.towson.edu/police](http://www.towson.edu/police).

I hereby affirm that this application contains no willful misrepresentations and that this information given by me is true and complete to the best of my knowledge and belief. I understand that any false statements or misleading omissions made by me in connection with my application, or in responding to requests for information, can be sufficient grounds for my rejection as a candidate for employment or for my immediate discharge.

If an offer of employment is made, I authorize persons, schools, my current employer (if applicable), and previous employers and organizations named in this application (and accompanying documents if any) to provide any relevant information that may be required to arrive at an employment decision. I also hereby release from liability the potential employer and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

In order to be hired into the position for which you have applied, you must be a citizen or national of the United States or an alien lawfully admitted for United States permanent residence, or an alien authorized under United States Immigration Reform and Control Act of 1986.

Under Maryland law, an employer may not require or demand any applicant or prospective applicant for employment or any employee to submit to or take a polygraph, lie detector or similar test or examination as a condition of employment or continued employment. Any employer who violates this provision is guilty of a misdemeanor and subject to a fine not to exceed \$100. This provision however, does not apply to law enforcement officers as that term is defined in Maryland's Code, Article 27, Section 727.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

If you agree to the conditions of employment detailed above, click the 'I agree to these terms' button below and click the Submit button. If you do not agree to the conditions of employment, click the 'I do not agree to these terms' button and then click the Cancel button.

NOTE: BY CLICKING THE CANCEL BUTTON, YOU ARE VOLUNTARILY CANCELLING YOUR APPLICATION FOR THE JOB OPENING AND WILL NOT BE CONSIDERED AS A CANDIDATE.

I agree to these terms  I do not agree to these terms


[Return to Previous Page](#)

After you have successfully submitted your application, you can return to the "Careers Home" page to apply for other jobs, review your application and profile under "My Career Tools" or log out.

[Careers Home](#) 

[My Career Tools](#)  [Logout](#) 

## My Applications

 You have successfully submitted your job application.

**My Applications**

Display applications from:

◀◀ First ◀ Previous | Next ▶ Last ▶▶

Application	Status	Application Date
<a href="#">Jr Blackboard Administrator OTS</a>	Applied	05/11/2009 9:37AM

Thank you for your interest in Towson University! If you encounter any problems, please contact the Office of Human Resources at 410-704-2162.