University Police, Towson University **8000 York Rd., Towson, MD 21252** **Confidential Statement of Incident / Employee Performance**			(Office Use Only) **IA #:**	(Office Use Only) Completed by: ( ) Citizen ( ) Agency Employee	
Your Complete Name: First Middle Last			Student / Staff / Faculty ID #	Date of Birth	Today's Date
Your Home Address: Street, Apt. #			City, State ZIP		Phone
Other Daytime Address: Street, Apt. #			City, State ZIP		Phone
Email Address			Other Contact Information		
Day, Time, & Location of Incident:	Date	Time	Location		
Give names, addresses, & phone numbers of any witnesses to the incident. Use the area below if additional space is needed.					
Name	Address: Street, Apt. #		City, State ZIP		Phone
Name	Address: Street, Apt. #		City, State ZIP		Phone
What are the names, ID numbers, car numbers, or descriptions of the police personnel involved (as best you can).					
1.			2.		
3.			4.		
What is your statement pertaining to employee performance? Describe in your own words what happened. (Use extra paper if necessary.)					

The facts and matters contained herein are true and correct to the best of my knowledge and belief.

Signature	Printed Name	Date

This information is not intended to discourage legitimate complaints against police officers. The validity of a thorough investigation depends upon timely and truthful information. The Annotated Code of Maryland provides criminal penalties of up to $500 fine and six months imprisonment for persons who knowingly make false statements, reports or complaints, or who cause reports or complaints to be made to police officers with intent to deceive and with intent to cause investigations or other actions to be taken.

Individuals wishing to protect their right to an investigation into allegations of excessive force or brutality are encouraged to comply with the following:

The Annotated Code of Maryland provides that complaints against law enforcement officers, alleging brutality in the execution of their duties, may not be investigated unless complaints are duly sworn to by aggrieved persons, members of the aggrieved persons' immediate families, or by persons with firsthand knowledge obtained as a result of their presence at and observation of alleged incidents, or by parents or guardians in the case of minor children before officials authorized to administer oaths. Investigations which could lead to disciplinary action for brutality may not be initiated and actions may not be taken unless complaints are filed within 90 days of the alleged brutality.

"I do solemnly declare and affirm under the penalty of perjury that I have read or have had read to me the information pertaining to this complaint and the contents of this document are true and correct to the best of my knowledge and belief. Further, I declare and affirm that my statement has been made by me voluntarily without persuasion, coercion, or promise of any kind."

_____ _____
Signature (in presence of Notary) Date

Sworn to before me and subscribed in my presence this _____ day of _____, 20_____.

_____
Notary Public State of Maryland

(seal)

My commission expires _____, 20_____

Agency Employee Receiving Statement:	ID #	Date	Time